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Academic Integrity Violation Form

Office of Judicial Affairs
Division of Student Affairs

SUBMITTED BY: _____

DEPARTMENT: _____

EMAIL: _____

COURSE NUMBER & TITLE: _____

INCIDENT DATE: _____

NAME(S) AND EMPLID(S) OF STUDENT(S) INVOLVED:

VIOLATION TYPE: PLAGIARISM CHEATING FALSIFYING INFORMATION/FRAUDULENT/
DOCUMENTS OTHER

MEETING WITH STUDENT(S):

CUNY Academic Integrity Policy, section 3.2 - A faculty member who suspects that a student has committed a violation of the CUNY Academic Integrity Policy shall review with the student the facts and circumstances of the suspected violation whenever feasible. Thereafter, a faculty member who concludes that there has been an incident of academic dishonesty sufficient to affect the student's final course grade shall report such incident to the college's Academic Integrity Officer.

PROCEDURAL ACTION:

AN INFORMAL RESOLUTION WAS ESTABLISHED; CASE SUBMITTED FOR DOCUMENTATION ONLY.

AN INFORMAL RESOLUTION WAS NOT ESTABLISHED; CASE SUBMITTED FOR JUDICIAL REVIEW.

PENDING (PEN) GRADE FORM SUBMITTED WHILE MATTER IS UNDER JUDICIAL REVIEW. FORM ATTACHED.

Please provide a description of the incident witnessed by faculty/supporting staff, as well as any additional information, such as supporting documents, exams, and witness accounts in the box provided below. Please submit all documentation including this form to the Office of the Vice President for Student Affairs (VPSA@qc.cuny.edu). The contents of this document and its attachments are solely intended for official use by the Office of Judicial Affairs and are **CONFIDENTIAL** in nature.

Faculty members will be notified upon completion of the case, or earlier should additional issues arise. Faculty members may be asked to meet and discuss the case with a Student Conduct Officer and/or serve as a witness at a hearing of the Faculty-Student Disciplinary Committee.

Please provide description of incident. Attach additional pages as necessary.

Submitter's Signature: _____
Date submitted: _____