

GUIDELINES

A | The award will be presented annually to one faculty member who has served Kutztown University in a manner which sets him/her apart from faculty colleagues. The recipient will receive \$2,500 and a plaque which will be presented by the president of Kutztown University on opening day of the fall semester.

1. The Alumni Relations Office will have overall responsibility for the selection process and oversee all details relating to the administration of the award.

B | Any current full-time tenured faculty member at Kutztown University is eligible for nomination. A faculty member is eligible to receive the award only once.

C | Nominations may be submitted by anyone associated with Kutztown University. Faculty members, administrators, staff, students and alumni are invited to submit nominations.

1. Nomination forms will be made available to all interested parties.

2. The deadline for submitting a nomination is April 1 of each year.

3. Notification of the award nomination period and guidelines will be published on the alumni website and in the Daily Brief.

4. Once a person is nominated, the nominee will be contacted to advise him/her of his/her nomination and to request a current resumé, if the individual chooses to take part in the process. It is also recommended that the nominee submit letters of support from colleagues and former students and also include copies of most recent peer and student evaluation results.

D | The Selection Committee will base its selection on the following general criteria:

1. The faculty member possesses a scholarly knowledge of the subject matter that she/he teaches; the educator exemplifies a commitment to academic excellence.

2. The faculty member demonstrates effective teaching by communicating well, motivating students to learn, presenting information in creative ways, applying knowledge in unique ways and helping students to think critically and constructively.

3. The faculty member contributes to the increase of knowledge in his/her academic discipline through research, publication and curriculum development.

4. The faculty member helps students to appreciate learning as a life-long endeavor, assisting students to enhance their knowledge, skills and competencies as responsible, mature and productive persons within our society.

5. The faculty member is esteemed and respected as a teacher by colleagues.

6. The faculty member strives to help students achieve academic and professional success.

E | Upon completion of the selection process each year, submitted material will be returned to the nominee to preserve confidentiality. A candidate can resubmit material when renominated in sub-sequent years if he/she so desires.

KU FOUNDATION
KUTZTOWN UNIVERSITY

KU ALUMNI
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www.kuf.org

NOMINATION PROCEDURES

THE ARTHUR & ISABEL WIESENBERGER

FACULTY AWARD

FOR EXCELLENCE IN TEACHING



KUTZTOWN
UNIVERSITY

**IT'S GOOD TO
BE GOLDEN.**

KUTZTOWN UNIVERSITY EXCELLENCE IN TEACHING AWARD
GENERAL INFORMATION AND PROCEDURES

- 1 | Any current, full-time tenured faculty member at Kutztown University is eligible for nomination.
- 2 | Nominations are solicited from university faculty, administration, staff, alumni and students.
- 3 | The faculty member should be an outstanding teacher who demonstrates those qualities most closely associated with excellence in teaching. In addition, there should be evidence of excellence in all that the nominee does within the educational community of Kutztown University.
- 4 | The deadline for submitting a completed nomination is **April 1** of the award year for which the nomination is made.
- 5 | The recipient will be selected by an anonymous committee from the KU Alumni Association. The selection process will be kept in strict confidence by the committee.
- 6 | A past recipient of the award is not eligible to receive the award again.
- 7 | All nominations must be signed by the individual nominator.

The attached nomination form should be forwarded to:

**Wiesenberger Faculty Award Committee
Kutztown University Foundation & Alumni Relations
Wiesenberger Alumni Center
15197 Kutztown Road
Kutztown, PA 19530**

**Phone: 610-683-4110
Email: info@kuf.org
Online: www.kuf.org**

**For more information about the faculty award,
please visit: www.kuf.org/facultyaward**

NOMINATION FORM

Name of Nominee: _____

Department/Position: _____

Your Name: _____

Signature *(required)*: _____

Affiliation with KU: _____

Home Phone: _____ Business Phone: _____

Cell Phone: _____ Email: _____

(Submit all supporting material with this nomination form.)

NOMINATOR

- 1 | In a letter of introduction, please present the reasons why this nominee deserves to be selected as a recipient of this award.
- 2 | Although classroom performance is the most important consideration, non-classroom aspects of the person's service to Kutztown University, specifically, and the wider educational community, in general, are also considered.
- 3 | Indicate any research and/or creative educational programs in which the person has participated, and briefly outline some of the key contributions the nominee has made in his/her field of teaching. Upon receipt of this form, the individual nominated will be notified and he/she may submit current vitae and other materials identified in the guidelines.