



**FAIRLEIGH
DICKINSON
UNIVERSITY**



University Provost and Senior Vice President for Academic Affairs

An Executive Search by The Angeletti Group, LLC



THE OPPORTUNITY

The Angeletti Group invites nominations and applications to join Fairleigh Dickinson University as the next University Provost and Senior Vice President for Academic Affairs. This is an exciting opportunity for an experienced academic leader to help guide FDU into its next phase of growth.

ABOUT FAIRLEIGH DICKINSON UNIVERSITY

Recognizing the world's need for insightful and exceptional leaders, Fairleigh Dickinson University is a world-class, multi-campus institution committed to preparing students to excel in the global realities of commerce, finance, political change, communication, and national security, and to lead in their chosen fields. With its finger on the pulse of the dynamic pace of change in the global marketplace, and serving as the largest private university in New Jersey, FDU has been preparing new leaders through its vision of cultivating world citizens since 1942.



FDU enrolls 12,000+ students from 32 states and 72 countries in over 100 undergraduate and graduate degree programs, including doctoral programs in pharmacy, nursing practice, clinical psychology, and school psychology; and an AACSB-accredited business school. FDU provides an intensive and student-centered learning environment at each of its four campuses: the Florham Campus in Madison, NJ; the Metropolitan Campus in Teaneck, NJ; Wroxtton College, in Oxfordshire, England; and FDU's newest campus located in Vancouver, British Columbia, Canada (opened in 2007). Moreover, the curriculum reflects a mission of global education.

Fairleigh Dickinson University is a progressive, dynamic and diverse institution of higher learning that has remained true to the set of historically evolved core values upon which it was founded. These values and principles have come to characterize the spirit and identity of the University. FDU has earned a well-deserved reputation for adhering to its critical core value of providing "access" – access to high quality global learning opportunities for students from varied economic, ethnic, racial and religious backgrounds, as well as diverse geographic areas. FDU has created outstanding centers of excellence with nine (9) distinctive colleges and schools that feature state-of-the-art programs and unique opportunities for students to discover their passion and transform their lives.

SUMMARY OF POSITION

Reporting to the President, the University Provost and Senior Vice President for Academic Affairs is the chief academic officer of the University and, along with the Academic Deans and Directors, is responsible for managing the University's academic budget. Moreover, after the President, the University Provost is the second-most senior officer at the University and, in the President's absence, serves as the lead spokesperson for the University.

The University Provost fosters collaboration across the University and manages changes in policies and practices that affect the academic life of the University as a whole. In addition, the University Provost works closely with the Senior Vice President for University Operations; Senior Vice President for Finance and Administration; Vice President for Enrollment, Planning and Effectiveness; Academic Deans and Directors; and leadership of the Faculty Senate to manage the internal



operations of the University; and with the President and Senior Vice President for University Advancement to determine and align the fundraising priorities of the University with its strategic plan, especially as they relate to academic programming and priorities.

The University Provost provides the academic leadership necessary to achieve the highest standards of teaching and learning, research and scholarship, and student success at each of the University's campuses—domestic and international. The University Provost also promotes faculty development and curricular program innovation, and fosters positive and productive relationships among faculty and staff.

At present, the University Provost is focused on organizational change with the goal of improving efficiency in the delivery of academic programs across the University, cross-faculty collaboration, the integration of academic and administrative computing services, assessment of student learning and institutional effectiveness, core institutional values and assets, and the general well-being of the University community.

As the chief academic officer of the University, the University Provost is responsible for leadership of the faculty and academic program development—including community outreach programs, oversight of institutional and program accreditations, and promoting scholarly and other pertinent activities. In addition, the University Provost is deeply committed to promoting practices that are designed to facilitate student engagement. Such practices include capstone experiences, student research, experiential learning, and study abroad—to name a few.

Reporting directly to the University Provost are the following positions or offices:

- Vancouver Campus Executive and Dean of Wroxtton College [with dual reporting lines to the President for certain budgetary and other matters]
- Academic Deans and Directors
- University Librarian
- Vice Provost for Academic and International Affairs
- Associate Provost for Institutional Research and Assessment
- Associate Provost for Educational Resources and Assessment
- University Director of Career Development
- University Director of Grants & Sponsored Projects
- Petrocelli Center for Continuing Studies
- Center for Cybersecurity and Information Assurance
- Daniel and Martina Lewis Center for Healthcare Innovation and Technology



PRINCIPAL DUTIES

1. Ensures academic quality, standards, and coherence across all colleges, schools, and campuses of the University, including the University's two international campuses.
2. Along with the President, Vancouver Campus Executive, Wroxtton College Dean, Academic Deans and Directors, leadership of the Faculty Senate, and other officers of the University, articulates and implements the University's mission and strategic plan, with the overarching goal of expanding the intellectual environment and support systems of the University, and providing a first-rate education for all students while upholding the University's values.
3. Working with those noted above, develops and makes key decisions concerning the academic budget of the University, the operation of which is managed by same.
4. Together with the President, Senior Vice President for University Advancement, and Academic Deans and Directors, assists with fundraising activities, with an emphasis on aligning the fundraising priorities of the University with its strategic plan, especially as they relate to academic programming and priorities.
5. Working with the Senior Vice President for University Operations and Senior Vice President for Finance and Administration, manages the internal operations of the University, coordinating academic affairs with academic and non-academic support areas of the University.
6. Fulfills the duties and responsibilities outlined for the University Provost in the Faculty Handbook, including oversight of all annual faculty status reviews at the University, including recommendations and decisions concerning the promotion and granting of tenure to faculty.
7. Serves as co-chair of the University Planning and Budget Committee [with the Senior Vice President for Finance and Administration].
8. Serves as the primary liaison to the Board of Trustees' Academic Affairs Committee.
9. Hires and evaluates Academic Deans and Directors, and other direct reports.
10. Ensures adherence to federal, state, and appropriate professional degree accreditation standards, especially the Middle States accreditation process and assessment of student learning outcomes.
11. Performs other duties as assigned by the President.



MINIMUM QUALIFICATIONS

1. Earned doctorate or terminal degree in a discipline appropriate to the University.
2. Demonstration of a deep commitment to the liberal arts tradition and to areas of professional study, as well as to the integration of both.
3. Record of accomplishment and eligibility for tenure and a senior academic appointment, preferably at the rank of full professor.
4. A strong record of leadership as a faculty member, scholar, and administrator.
5. Demonstrated financial and budget management skills.
6. Record of increasing responsibility in academic administration.
7. A deep knowledge of higher education trends.
8. Capacity to manage a large, multi-campus organization with a diverse faculty, staff, and student body, as evidenced by a clear record of successful senior-level administrative experience in higher education, preferably at a similarly complex institution.
9. Excellent interpersonal and communication skills.
10. Employment is contingent upon a satisfactory background check. Candidates for hire will be required to sign a waiver authorizing a background check and produce a Social Security Card.

APPLICATION PROCEDURE

Applications will be accepted until position is filled.

To be considered, candidates should apply at <https://jobs.fdu.edu/postings/7836> and submit a statement of interest to The Angeletti Group at search@theangelettigroup.com.

Nominations and confidential inquiries can be made to:

The Angeletti Group
Harrison House
17 Village Road - PO Box 188
New Vernon, NJ 07976
(973) 540-1400
search@theangelettigroup.com

Fairleigh Dickinson University is an Equal Opportunity Employer and actively seeks to diversify its work force. All qualified applicants will receive consideration for employment without regard to race, color, religion, age, national or ethnic origin, disability, status as a veteran, sexual orientation, gender identity, gender expression, sex, marital status, handicap, or pregnancy status. Fairleigh Dickinson University takes affirmative action in support of its policy to employ and advance in employment individuals who are minorities, women, protected veterans, and individuals with disabilities.