**<<<Insert Company Name here>>> <<<insert date here>>>>**

**<<<Insert address line 1 here>>>>>**

**<<<Insert address line 2 here>>>>>**

**<<<Insert address line 3 here>>>>>**

Request for Donation/Sponsorship

Dear **<<< insert name here >>>>>,**

South Niagara Canoe Club is a non-profit organization dedicated to providing the community with a safe and inclusive environment to participate in the sports of sprint canoe/kayak and dragon boat. We are located at the Welland International Flatwater Center, 16 Townline Tunnel Road, Welland, Ontario.

2018 is our tenth anniversary, and to celebrate we are having a 10th Anniversary Spaghetti Dinner Fundraiser at the Welland Legion, 383 Morningstar Ave, Welland, Ontario L3B 5B5 on November 24th 2018. The money raised will be used to purchase new equipment for our programs.

Toward this end, we are asking **<<<insert company name here>>>>** to donate **<<<<insert donation request here>>>>,** to be used in our raffles or auctions at the event.

For information about our club please visit our website southniagaracanoeclub.ca .

Thank you for your consideration.

Warmest Regards,

South Niagara Canoe Club

<<<insert your name, title, contact information here>>>