

MASTER AGREEMENT

Between

**SCHOOL BOARD OF
FRIDLEY INDEPENDENT SCHOOL DISTRICT 14**

And

FRIDLEY EDUCATION ASSOCIATION

July 1, 2023 through June 30, 2025

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MASTER AGREEMENT

Article I Parties and Effect

Section 1. Parties: This Agreement, entered into between the School Board of Independent School District 14, Fridley, Minnesota, hereinafter referred to as the School Board, and the Fridley Education Association, hereinafter referred to as exclusive representative, pursuant to and in compliance with the Public Employment Relations Act as amended, hereinafter referred to as the P.E.L.R.A. as amended, to provide the terms and conditions of employment for teachers during the duration of this Agreement.

Section 2. Effect: This Agreement constitutes the full and complete agreement between the School Board and the exclusive representative representing the teachers of the District. The provisions herein relating to terms and conditions of employment supersede any and all prior Agreements, resolutions, practices, school district policies, rules or regulations concerning terms and conditions of employment inconsistent with these provisions. Compensation for any new position added to Schedule C during the term of this agreement shall be subject to negotiations between the association and the administration.

Any statement in this Agreement found to be in violation of any valid rule, regulations or order of State and Federal agencies shall be considered null and void.

Article II Recognition of Exclusive Representative

Section 1. Recognition: In accordance with the P.E.L.R.A. as amended, the School Board recognizes the Fridley Education Association as the exclusive representative of teachers employed by the School Board of Independent School District 14, which exclusive representative shall have those rights and duties as prescribed by the P.E.L.R.A. as amended and as described in the provisions of this Agreement.

Article III Definitions

Section 1. Teachers :

The Fridley Education Association shall represent all teachers in the appropriate bargaining unit as determined pursuant to the PELRA. For purposes of this section, the term "teacher" means any public employee other than a superintendent or assistant superintendent, principal, assistant principal, or supervisory or confidential employee, employed by a school district in a position for which the person must be licensed by the Professional Educator Licensing Standards Board or the commissioner of education; in a position as a physical therapist, occupational therapist, art therapist, music therapist or audiologist or in a position creating and delivering instruction to children in a preschool, preschool readiness or prekindergarten

program, except a daily substitute teacher who does not replace the same teacher for more than thirty (30) working days

Section 2. Long Term Substitute Teachers: A long term substitute contract shall be issued to a legally certified teacher who is serving as a substitute during a full school year's leave of absence of a regularly contracted teacher.

Subd. 1. Salaries: Salaries for long term substitute teachers assignment of at least 31 consecutive days shall be determined in the same manner as salaries for a continuing contract teacher.

Subd. 2. A substitute engaged for at least 31 consecutive working days is eligible for the same fringe benefits as those teaching under a continuing contract.

Section 3. Terms and Conditions of Employment: Terms and conditions of employment means the hours of employment, the compensation therefor, including fringe benefits, except retirement contributions or benefits, staffing ratios, and the employer's personnel policies affecting the working conditions of the employees. In the case of professional employees, the term does not mean educational policies of the School District. The terms in both cases are subject to the provisions of M.S. 179A regarding the rights of public employees in the scope of negotiations. In the case of school employees, "terms and conditions of employment" includes adult to student ratios in classrooms, student testing and student to personnel ratios regarding the rights of public employees in the scope of negotiations.

Section 4. School Board: Any reference to School Board or School District in this Agreement shall mean the School Board of its designated officials.

Section 5. Other Terms: Terms not defined in this Agreement shall have those meanings as defined by the P.E.L.R.A. as amended.

Article IV School Board Rights

Section 1. Inherent Managerial Rights: The exclusive representative recognizes that the School Board is not required to meet and negotiate on matters of inherent managerial policy, which include, but are not limited to, such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure and selection and direction of personnel.

Section 2. Management Responsibilities: The exclusive representative recognizes the right and obligation of the School Board to efficiently manage and conduct the operation of the School District within its legal limitations and with its primary obligation to provide educational opportunity for the students of the School District.

Section 3. Effect of Laws, Rules and Regulations: The exclusive representative recognizes that all employees covered by this Agreement shall perform the teaching and teaching related services prescribed by the School Board and shall be governed by the laws of the State of Minnesota, and by School Board rules, regulations, directives and orders, issued from time to time by properly designated officials of the School District. Any provision of this Agreement found to be in violation of any such laws shall be null and void and without force and effect. The School Board will abide by the Minnesota Statutes of PELRA including 179A.13 Unfair Labor Practices.

Article V Teacher and Association Rights

Section 1. Right to Views: Nothing contained in this Agreement shall be construed to limit, impair or affect the right of any teacher or his/her representative to the expression or communication of a view, grievance, complaint or opinion on any matter related to the conditions or compensation of public employment or their betterment, so long as the same is not designated to and does not interfere with the full faithful and proper performance of the duties of employment or circumvent the rights of the exclusive representative if there be one; nor shall it be construed to require any teacher to perform labor or services against his/her will.

Section 2. Right to Join: Teachers shall have the right to form and join labor or employee organizations, and shall have the right not to form and join such organizations. Teachers in an appropriate unit shall have the right by secret ballot to designate an exclusive representative for the purpose of negotiating grievance procedures and the terms and conditions of employment for such teachers with the School Board of such unit.

Section 3. Request for Dues Check-off: Teachers shall have the right to request and be allowed dues check-off for the teacher organization of their selection provided that the teacher organization has not lost its right to dues check-off pursuant to M.S. 179A of the P.E.L.R.A. as amended. The employer, upon notification by the exclusive representative, is obligated to check off the fee from the employee's earnings and transmit the same to the exclusive representative. Any dispute as to the validity of a specific deduction is solely between the Association and the individual employee. The Association warrants that it will indemnify and hold harmless the employer and any of its agents from any and all actions which any organization or employee may have, or claim to have, now or in the future, arising out of or by reason of the deduction or lack thereof.

Subd. 1. All teachers who have applied for dues check-off in the Association will automatically have their membership dues deducted in equal monthly installments. Deductions for members employed after the beginning of the school year shall have their membership dues deducted in equal monthly installments beginning at their start date, as defined by notice from FEA.

Subd. 2. The District will promptly remit to the Association treasurer the amount of money deducted each month. With each installment the District will provide to the Association membership chair a list of people currently having dues deducted.

Section 4. Facilities: The exclusive representative may use School District facilities for the transaction of Association business scheduling such use in advance with the building principal of the school, provided that this does not interfere with the normal school operation. Association meetings may also be held during the contractual day provided that they do not also interfere with the normal operations of the school. Such meetings shall normally be no more than one-half (1/2) hour per month scheduled at the discretion of the building principal and not to conflict with classes and/or after school activities. Such meetings shall not be used for purposes of an adversarial nature to the District. Employees may not use any school facilities or equipment to make any personal attacks on other staff. The employees will abide by the Minnesota Statutes of PELRA including 179A.13 Unfair Labor Practices.

Section 5. The School Board will not discriminate against any teacher with respect to hours, wages, or any terms or conditions of employment by reason of his/her membership in the Association or collective professional negotiations with the Board or his/her institution of any grievance, complaint or proceeding under this contract. All rights granted to teachers in this Agreement are in addition to those granted elsewhere.

Section 6. Personnel Files: All monitoring or observation of the work performance of District personnel shall be conducted openly and with full knowledge of that person.

Subd. 1. No written material derogatory of a teacher's conduct, service or character shall be placed in his/her personnel file unless the teacher is given prompt written notice.

Subd. 2. As provided by law, M.S. 122A.40, Subd. 19, a teacher shall be entitled to submit a written response to any material placed in the teacher's personnel file or to seek expungement of any material through the grievance procedure.

Subd. 3. Teachers shall have the right upon request to review the contents of their personnel file and to receive at their own expense a copy of any documents contained therein.

Section 7. Each school year up to 200 hours leave may be used by officers or representatives to conduct Association business provided that no more than 40 hours may be used by one teacher, except the Association president who may use 120 hours. Additional hours for the president may be approved by the Superintendent. During negotiations the number of hours may be waived at the discretion of the Superintendent. The Association agrees to notify the building principal at least forty-eight (48) hours prior to the date for intended use of said leave. Teacher substitutes will be paid for by the exclusive representative.

Section 8. Teachers with responsibilities in more than one building will have one school designated as their base and all arrangements for leave and other responsibilities will be made by the principal of that building. Duplication of responsibilities will be avoided wherever possible.

Section 9. Teachers with split assignments between two districts shall have the right to meet and negotiate their conditions of employment.

Section 10. Voluntary Contract Reduction: If a teacher voluntarily takes a less than full-time contract (a decreasing assignment), they shall retain the right to a full-time position if they notify the District by February 1 prior to the next school year and a full-time position for which the teacher is qualified is available. Requests for voluntary part-time contracts shall not exceed three (3) years in duration unless the district and the teacher mutually agree on the reduction.

Article VI Basic Schedules and Rates of Pay

Section 1. 2023-2025 Salary Schedule: The wages and salaries reflected in Schedule A attached hereto shall be effective only for the 2023-2025 school year.

Section 2. 2023-2025 Salary Schedule: The wages and salaries reflected in Schedule B attached hereto shall be effective only for the 2023-2025 school year.

Section 3. Status of Salary Schedule: The salary schedules are not to be a part of a teacher's continuing contract and the School Board reserves the right to withhold increment advancement, lane changes, or any other salary increase as the School Board shall determine provided there is just cause.

Section 4. Placement on a Salary Schedule: The following rules shall be applicable to determining placement on the appropriate salary schedules:

Subd. 1. Experience: Salary advancements shall be determined annually by adding all full and part-time experience and giving credit to the nearest full year of experience. Teaching 50% or more of a full-time schedule shall be considered full-time experience for purposes of this Section.

Subd. 2. Effective the 2021-2022 school year, newly hired teachers who have had experience in other school systems may be credited for each year of experience up to a maximum of eight (8) years. Credit for nine (9) or more years may be granted by special action of the School Board.

Subd. 3. Effective the 2021-2022 school year, newly hired Nurses, social workers, occupational therapists, physical therapists, and speech language pathologists shall be granted experience credit for relevant non-school work experience with 2000 verified hours

equaling one year/one performance increment with the maximum experience credit based on the guidelines set forth in Subd. 2 of this Article.

Subd. 4. The District agrees to advise final candidates of where they would be placed on the schedule before hiring.

Subd. 5. Once initial placement has been made upon the salary schedule, staff shall then move up the salary schedule pursuant to the terms and provisions of the Master Agreement.

Subd. 6. Military Service: Teachers drafted or called to active reserve duty while teaching in District 14 shall upon returning to the District receive full credit for military or alternate civilian services. All accumulated leave shall be restored. This shall not apply to service rendered prior to the adoption of this Agreement. M.S. 471.975(b) (2004)

Subd. 7. Lane Changes:

- a) Beginning July 1, 2021, credits to be considered applicable on any lane of the salary schedule must be relevant to the teaching assignment, education, educational leadership (including admin licensure) curriculum, instruction or similar concentration offered by a college of education. Credits must carry a grade-point average of 2.8 or higher as interpreted by the institution awarding the grade; credits must be approved by the Superintendent or designee in writing prior to taking the course. Credits to apply beyond the M.A. Lane must be earned subsequent to earning the M.A. degree and must be taken at an accredited college or university. At the time of hiring, new employees must inform the Superintendent or designee of current credit for approval and subsequent placement on salary schedule. District reserves the right to exclude undisclosed credits.
- b) Credits to be approved shall be a part of the pre-arranged approved degree program or a part of the pre-arranged approved plan of professional development in the teacher's teaching assignment. Courses in the plan or program may be substituted with mutual agreement. A teacher on an approved degree program shall be given credit for elective courses prescribed by the institution as a part of the course of study for the degree.
- c) Salary adjustments for increased education shall be made twice each year. The first adjustment shall be made during the month of October and shall be based upon credits and degrees completed prior to September 1. Application for adjustments in October must be filed on or before October 1 in order to be considered. Upon Board approval of an October adjustment the applicable salary increase for a full contract year shall be prorated over the remaining pay periods. The second adjustment shall be made during the month of March and shall be based upon credits and degrees completed prior to February 1. Application for adjustments in March must be filed on or before March 1 in order to

be considered. Upon Board approval of March adjustment, one-half (1/2) of the full year salary increase will be pro-rated over the remaining pay periods.

- d) At the discretion of the Superintendent and with prior approval, any of these requirements may be waived in a specific program.
- e) Applications for salary adjustments must be accompanied by a transcript of credits earned since the last adjustment was made. Proof of credits is acceptable until an official transcript is received.

Subd. 8. Maintenance of Certification by Teacher:

- a) Teacher is responsible for maintaining their full licensure with all areas list in effect at time of hire and in place at time of lane changes approved by the School Board for that teacher since the date of hire to the present.
- b) Teacher is responsible for checking the Seniority List and licensure areas for accuracy.
- c) Teacher is responsible to keep license areas current according to state law.
- d) A teacher whose license for their primary assignment is expired as of the first contract duty day shall be suspended without pay until the license is posted.

Subd. 9. Teacher Request to Drop a Licensure Area:

- a) **Step One.** If a teacher desires to drop a license area, then the teacher must first notify the building principal and superintendent in writing. The Board of Teaching requires dropping licensure by December 31; therefore, dropping licensure for the following year in Fridley must occur no later than December 31.

Step Two. The District will review the lane placement of a teacher who gives notice of his or her intent to drop a license area. That teacher's lane placement will be re-evaluated by the District based upon the germaneness of the prior approved credits to the remaining subject matter areas of licensure and teaching assignment. The District will schedule a meeting with the teacher to review its evaluation of the lane placement. The District will inform the teacher in writing as to what the lane change will be and when the lane change will be implemented.

Step Three. If the teacher decides to drop the license area, the teacher will give written notice of this decision to the principal and superintendent.

Step Four. The District will provide written notice to the teacher of its final determination of the teacher's lane placement and its implementation date.

- b) In the event a teacher drops a license area after following the above procedures and the District subsequently determines that specific credits being credited toward a lane change are no longer germane and not credited toward that lane change, the grievance process is available for the teacher and exclusive representative to challenge the District's decision.
- c) **Step One.** If a teacher drops or lets an area of licensure expire without notifying the District and without following the steps identified in Article 6, Section 4, Subd 9a, the Superintendent will initiate the following steps and the Superintendent's decision will be final.

Step Two. The District will review the lane placement of a teacher who lets a license area expire. That teacher's lane placement will be re-evaluated by the District based upon the germaneness of the prior approved credits to the remaining subject matter areas of licensure and teaching assignment. The District will schedule a meeting with the teacher to review its evaluation of the lane placement. The District will inform the teacher in writing as to what the lane change will be and when the lane change will be implemented.

Step Three. If the teacher chooses not to reinstate a license area, the teacher will give written notice of this decision to the principal and superintendent.

Step Four. The District will provide written notice to the teacher of its final determination of the teacher's lane placement and its implementation date.

Section 5. Overload Assignments: Subd. 1. A full time teacher who voluntarily teaches an additional class (overload) for an extended period (excluding occasional substitution) shall be entitled to additional compensation beginning on the first day of the overload and continuing for the remainder of the assignment. Additional compensation shall be calculated using the following formula and paid on a pro rata basis during each payroll of the assignment: (total number of periods taught, including overload ÷ number of periods in typical 1.0FTE assignment) x annual salary.

Example: At Fridley High School teaching 5 periods per day is considered 1.0 FTE. A teacher who volunteers to teach a 6th class shall be compensated as follows: $6 \text{ periods} / 5 \text{ periods} = 1.2 \text{ FTE}$. $\$79,997 \text{ (MA/step 10) full year overload} = \$79,997.00 \times 1.2 = 95,996.40$ for a total salary.

Example: At Fridley Middle School teaching 6 periods per day is considered 1.0 FTE. A teacher who volunteers to teach a 7th class shall be compensated as follows: $7 \text{ periods} / 6 \text{ periods} = 1.167 \text{ FTE}$. $\$79,997 \text{ (MA/step 10) full year overload} = \$79,997.00 \times 1.167 = \$93,356.50$.

Section 6. Salary Payments: 24 payment schedule will be utilized. Employees will be paid by automatic check deposit.

Subd. 1. Summer Pay Option: Teachers shall have the option of receiving the remainder of their contract salary in a lump sum. This payment shall be made on the first payday after the end of the regular school year. In order to exercise this option, the teacher must notify the District Office on or before May 1.

Subd. 2. Extra-Curricular Payments: Payments for extracurricular activities will be paid throughout the season of the activity.

Section 7. Pay Deduction: Whenever pay deduction is made for a teacher's absence, the contract salary divided by the number of duty days shall be deducted for each day of absence.

Section 8. Contract Extension: Employees are eligible for sick leave and long term disability benefits during the period of contract extension which hereinafter shall mean those days in which all contracted personnel are employed beyond the normal 185 duty days. Any change in an extension shall be by notice to the teacher in at least the same number of days as are in the extension. If such notice is not possible, pay for the extension shall be held until the end of duty so as to avoid the need for any pay back by the teacher.

Article VII Extra Compensation

Section 1. Extra-Curricular Schedule: The wages and salaries reflected in Schedule C, attached hereto, shall be a part of this Agreement. A maximum of seven (7) years' experience may be given to coaches who accept an additional assignment or transfer assignments. At the discretion of the administration, experience outside the District may be granted. Retired Fridley staff members will receive experience credits as listed above. Any non-teaching staff coaches who are assigned and hold no coaching certificates shall receive only the base.

Subd 1. Experience Calculations: The value of experience increments as listed in Schedule C shall be calculated using the following formula:

<i>Base (Year 1)</i>	<i>Starting the 5th year</i>	<i>Starting the 10th year</i>	<i>Base (Year 2)</i>	<i>Starting the 5th year</i>	<i>Starting the 10th year</i>
<i>Base1</i>	<i>Base1 x 1.07</i>	<i>Base1 x 1.15</i>	<i>Base2</i>	<i>Base2 x 1.07</i>	<i>Base2 x 1.15</i>

2Sharing Assignments: Two or more employees can share an extra-curricular assignment upon mutual agreement between the District and the employees.

Section 3. Stipends for specialists: The following specialists who submit documentation annually of national certification or LICSW certification indicated below by May 1, shall receive the following yearly stipend on the June 15 payroll:

- | | |
|---|---------|
| 1. School Psychologist (NCSP): | \$1,650 |
| 2. Speech Pathologist (ASHA): | \$1,550 |
| 3. Occupational Therapist (NBCOT): | \$1,740 |
| 4. Nurses (NBCSN): | \$1,350 |
| 5. Licensed Independent Clinical Social Worker (LICSW): | \$1,000 |

Stipends pursuant to this provision shall be prorated for employees who work less than a full school year. The proration shall be calculated as follows: (Teachers annual days worked ÷ 185) x above stipend.

Section 4. Substitute Teaching During the Workday: When a teacher substitute teaches during the workday, the teacher shall receive additional pay.

Subd. 1. Sub Split Class. If a classroom is split between two or more classrooms when a substitute is unavailable, teachers shall receive the substitute rate of pay, divided by the number of sections into which the class is split. If the entire class is taken on by another teacher in addition to their normal roster, then they shall receive the entire substitute rate of pay. If less than a full day, pay is calculated based on the fraction of the day the split occurred.

Calculation: Sub rate of pay / number of classes split into = Pay per teacher per day. (Pay per teacher per day / 8 hours) x hours taken

Subd. 2. Sub Reassignment. Any Licensed Instructional staff reassigned to substitute teach from their scheduled assignment (including EL, reading interventionist, math interventionist, instructional leader, literacy coach, etc.) shall be paid at the substitute rate of pay, in addition to their normal compensation. If less than a full day, pay is calculated based on the fraction of the day. If the teacher subs for a full day, the 'sub during prep time' calculation does not apply in addition to the 'reassigned sub' rate described above.

Subd. 3. Sub During Prep. Any Licensed Instructional staff reassigned to substitute teach during their prep time shall be paid for actual time subbing (clock-in/out in HRIS system) at the hourly rate that matches their step and lane placement, in addition to their normal compensation.

Such assignments will be made by the principal and will be distributed as equitably as practicable among the teachers. For the purposes of this subdivision 'substitute rate of pay' shall be defined as of July 1 of the contract year and will include the total cost of the substitute pay (including the mark-up paid to the substitute agency (e.g. TOC).

Section 5. Hourly Pay for Licensed Student Support Staff:

Subd. 1. Extended Contract. Licensed student support staff (including but not limited to: guidance counselors, deans, social workers, school psychologists, etc.) that are required to participate in district functions during the summer (including: leadership retreats, registration events, back to school planning, etc.) shall be granted up to 5 days of contract extension paid on a pro rata basis.

Subd. 2. Hourly Pay. Licensed student support staff (including but not limited to: guidance counselors, deans, social workers, school psychologists, etc.) asked to work beyond their contracted hours shall be paid their regular hourly rate of pay. The provisions of this section shall apply to individuals being asked to work during their duty-free lunch.

Article VIII Group Insurance

Section 1. Health and Hospitalization Insurance:

Subd. 1. Coverage:

2023-2025 The district's contribution toward health insurance for 2023-2025 shall be:

Single	100% of the Base plan
Employee + 1	81% of the Base plan
Family	74% of the Base plan

Coverage is for all teachers employed by the School District who qualify for and are enrolled in the School District group health and hospitalization plan. Any additional cost of the premium shall be borne by the employee and paid by payroll deduction.

Subd. 2. Plan: The above contributions will be made towards a group health care plan. The District will not arbitrarily disregard the wishes of the exclusive representative in the selection of a carrier. If possible, an annual open enrollment period should exist with all carriers.

Subd. 3. Insurance Buy-in: A teacher who has ten (10) years of service to teaching in the Fridley Public Schools and is at least 55 years of age shall be eligible to continue participation in the District's group medical insurance plan. All group medical insurance coverage options will be available to the teacher. The teacher will be responsible for all premium costs following resignation or retirement from the District. Insurance must be taken at the time of leave and must be continuous. The teacher may participate in all other insurance programs of the District on a self-pay basis subject in each case to the approval and terms of the insurance carrier. It is the responsibility of the teacher to make arrangements with the school business office to pay to the School District the monthly premium amounts in advance and on such dates as determined by the School District. The teacher's right to continue participation in such group insurance, however, will be discontinued upon the teacher

reaching eligibility age of FICA/Medicare, or if the teacher becomes eligible for insurance benefits through re-employment prior to the eligibility age of FICA/Medicare. Once a person has decided to terminate participation in insurance programs, he/she will not be allowed to re-enroll.

Section 2. Dental Insurance:

Subd. 1. The School Board shall contribute the full cost of individual coverage for all teachers employed by the School District who qualify for and who are enrolled in the School District dental health plan.

Subd. 2. Plan: The above contribution will be made toward a plan approved by the Board and the exclusive representative.

Section 3. Long Term Disability: The District will provide a long term disability plan for all teachers employed by the District providing a benefit of 67% of basic annual salary in the event of disability caused by sickness or accident. The waiting period for this benefit shall be 60 calendar days. The premium for the plan will be paid by the teacher through payroll deduction. All unit members must participate in the plan.

Section 4. Life Insurance: The District will provide a group term life insurance policy on the life of all teachers employed by the District in the amount of \$50,000.00. Each teacher may apply for up to \$150,000 of supplemental coverage at their own expense.

Section 5. Liability Insurance: The District will provide a comprehensive liability policy including corporal punishment as long as it is economically feasible.

Section 6. Eligibility: Part time teachers must work 50 percent or more of a full time schedule to be eligible for fringe benefits. Benefits under this article for a part time teacher working from 50 to 79 percent of a full time schedule shall be pro-rated in the same ratio as the teachers' contract bears to a full time contract. Teachers working 80 percent or more of a full time schedule shall receive full fringe benefits.

Section 7. 125B Plan: The District shall provide a 125B Plan.

Section 8. Retirement Insurance: A qualifying teacher who declares an intent to retire by February 1st, may elect to receive a one-time contribution to an HRA account in the amount of \$14,818.68. The teacher must remain active and fully employed through the last teacher duty day of the school year. The contribution will be paid within thirty (30) days after the effective date of retirement.

A teacher who makes this election must meet each of the following qualifications:

- 20 consecutive years of service in Fridley Public Schools.
- 62 years of age by June 1st of the year in which they wish to retire.

- The teacher must complete the school year to be eligible for this benefit.

Article IX Leaves of Absence

Section 1. Sick Leave: Sick leave with pay may be used whenever a teacher's absence is due to illness or injury which prevented their attendance at school in performance of duties on that day or days during the regular school year provided that the teacher has unused sick leave at the time of such absence. Sick leave shall be earned at the rate of up to 80 hours (10 days) per year prorated based on the teachers work assignment. The proration shall be calculated as follows:

$(\text{Teachers assigned daily work hours} \div 8 \text{ hours}) \times (\text{Teachers annual days worked} \div 185) \times 80 \text{ Hours}$

Accrual will be unlimited as earned. Yearly accrual will be immediate. A certificate from a physician may be required whenever an absence for three or more consecutive days occurs. Earned sick leave may be used for illness or injury of relatives pursuant MS 181.9413. Employees must use all earned available sick leave prior to the use of unpaid time.

Subd. 1. Hourly paid teachers shall accrue sick leave benefits based on assigned number of hours worked per day. These hours will be accrued each month at a rate equal to the average number of hours worked per day. Part-time teachers shall accrue sick leave at the same percentage as their contract specifies. Accrual shall be unlimited.

Subd. 2. Employees resigning before the end of the school term who have used unearned sick leave will have the used but unearned leave deducted from their final paycheck. In this event, earned sick leave will be computed based on the calculation above.

Subd. 3. Religious Holiday Observance: Two (2) recognized official religious holidays during the school year may be deducted from accrued sick leave, and a third day may be approved at the discretion of the Superintendent under the following conditions.

- a) Written application is made indicating religious day to be observed one (1) week in advance of the desired day of leave to the principal or supervising administrator.
- b) Such day is a scheduled duty day.

Section 2: Supplementation to Workers' Compensation Benefits

Subd. 1. An employee who is absent from work due to a work-related injury and is receiving workers' compensation benefits may elect, in writing, to supplement workers' compensation benefits by using his/her accrued sick leave and/or vacation leave in order to receive the full amount of his/her normal pay.

Subd. 2. If an employee elects to supplement workers' compensation benefits under subd.1, the amount of the employee's accrued sick leave or vacation leave shall be proportionately reduced in the amount of the supplemental pay. Elections will automatically cease when the employee's accrued sick leave and vacation leave have been exhausted.

Subd. 3. In no event shall an election to supplement workers' compensation benefits from accrued sick leave or vacation leave result in an employee receiving more than his/her normal daily, weekly or monthly pay.

Subd. 4. Employees must provide the documentation needed to determine the supplemental amount payable from accrued sick leave or vacation leave. Elections pursuant to this Section are valid only during periods during in which the employee is receiving workers' compensation benefits.

Section 3. Vacation Leave: Up to sixteen (16) hours (2 days) of vacation leave shall be granted to members of the professional staff each year prorated based on the teachers work assignment. The proration shall be calculated as follows:

$(\text{Teachers assigned daily work hours} \div 8 \text{ hours}) \times (\text{Teachers annual days worked} \div 185) \times 16 \text{ Hours.}$

A teacher planning to use a vacation leave shall notify his/her principal as early as possible, but in any event at least one (1) day in advance, except in cases of emergencies. The number of leave requests approved under this Section shall not exceed six percent (6%) of the total licensed staff in any one (1) day unless this restriction is waived at the discretion of the building principal. Vacation leave may accrue to a total of 56 hours (7 days). Vacation days exceeding a total of 56 hours (7 days) at the end of the school year will automatically roll over into the employee's sick leave. Vacation leave may be taken in a minimum of 1 hour increments.

Subd 1. Vacation Leave Sell Back: Vacation days not taken shall be paid by the District at the current substitute rate of pay divided by 8 per hour provided notice of intent to claim such pay is received by the District by May 1 or ten days after notification of non-renewal. For the purposes of this subdivision 'substitute rate of pay' shall be defined as of July 1 of the contract year and will include the total cost of the substitute pay (including the mark-up paid to the substitute agency).

Section 4. Personal Leave: Teachers shall be eligible for personal leave to be used for personal business and emergencies. Up to eight (8) hours (prorated based on the assignment FTE) can be taken by the teacher and not chargeable against sick or vacation leave.

Additionally, teachers will have the option of converting up to eight (8) hours (one day) of sick leave (prorated based on the assignment FTE) per year to a personal leave day. This converted personal leave day will be deducted from the teacher's sick leave.

Section 5. Sabbatical Leave: One year or part of a year may be granted at the discretion of the School Board to members of the professional staff for the purpose of professional advancement, subject to the conditions established by the School Board.

Subd. 1. To be eligible for sabbatical leave, an individual must have been a licensed employee seven (7) full years in the Fridley Public Schools. The proposed program of study or travel must have the approval of the Superintendent.

Subd. 2. Sabbatical leave for study shall be limited to individuals centering their study in their area of major concentration and should not be used for re-training in a new area unless at the request of the administration.

- a) The recipient of a leave is expected to carry a normal course load as determined by the college attended except with approval of the Superintendent, work on a thesis may be substituted by PhD or Specialist candidates.

Subd. 3

- a) The application must be submitted in writing to the Superintendent prior to January 15 of the school year preceding the school year in which the leave is sought.
- b) The application shall contain a detailed description of the intended activity, including but not limited to, the institution where study will take place, courses and number of credits to be carried, and all other details surrounding the program.

Subd. 4. The number of teachers on sabbatical leave shall be limited in number to 1% of the teaching staff, if a fraction, to the next highest number. If the number of requests exceeds the limitation, priority shall be given on the basis of length of service, contribution to the school system, and the equitable distribution of leaves among the various departments of school service.

Subd. 5. The allowance granted to a teacher on sabbatical leave shall be \$10,000 or one third (1/3) of previous year's total eligible TRA salary whichever is larger. The teacher shall remain eligible to participate in medical insurance, dental and life insurance. Single coverage will be paid by the District.

Subd. 6. A teacher who is granted a sabbatical leave must pledge himself/herself to teach in the Fridley Public Schools for one (1) full year following the termination of the leave. If the teacher's service is discontinued for any reason other than the individual's incapacity to teach before the expiration of one (1) year, he/she shall pay back to the School Board pro-rata part of the sabbatical allowance. The teacher will sign a note for the salary he/she receives during

his sabbatical leave. This note will be canceled one (1) year after his return to the Fridley System.

Subd. 7. Upon expiration of the sabbatical leave, the individual shall have the privilege of returning to the position he/she occupied prior to the leave, with increment added to his/her salary.

Section 6. Jury Duty: If an employee is absent from regular duty due to jury duty, the employee shall receive normal payment as if s/he were working. For any paid duties beyond the normal duty day, the District shall maintain payment to the employee for up to the initial two weeks of jury duty, provided no extra cost is incurred to the District for substitute teachers or coaches. The employee on jury duty will arrange for another coach or teacher to cover those extracurricular duties in his/her absence. During a period of jury duty, an employee must pay the district the full amount earned for the jury duty. The employee must submit documentation of the jury duty and record of the accompanying payment for jury duty.

Section 7. Subpoena:

A teacher who is subpoenaed for a school-related issue will be granted the necessary leave required without any salary deduction or loss of basic leave allowance. Additional days may be granted at the Superintendent's discretion.

Section 8. Child Care Leave:

Subd. 1. An unpaid child care leave shall be granted by the School District subject to the provisions of this Section and the Family Medical Leave Act. Child care leave shall be granted because of the need to prepare and provide parental care for a child or children of the teacher for an extended period of time.

Subd. 2. A teacher electing child care leave shall inform the Superintendent in writing of intention to take leave at least three (3) calendar months before commencement of the intended leave. The commencement of leave shall be advanced to such time as may be necessary to accommodate premature birth.

Subd. 3. If the reason for the child care leave is illness or disability related to pregnancy or childbirth, a teacher must utilize all of their available sick leave balance, pursuant to the sick leave provisions of this Agreement and the Family Medical Leave Act. A teacher will provide at the time of the leave application, a statement from the physician certifying expected day of delivery and/or period of incapacity, and basis for the requested leave.

If bonding leave is taken under this section, available sick leave must be consecutively used within the first 12 weeks of the birth of the child as paid leave, providing the employee has accumulated adequate sick leave. The paid leave shall come from the employee's accumulated sick leave.

Subd. 4. The School District may adjust the proposed beginning or ending date of a child care leave so that the dates of the leave are coincident with some natural break in the school year, i.e., winter vacation, spring vacation, quarter break, ending of a grading period, end of the school year, or the like. If it is determined that winter vacation is the natural break, credit for one-half year's service shall be given.

Subd. 5. In making a determination concerning the commencement and duration of a child care leave, the School Board shall not, in any event, be required to:

- a) Grant any leave more than twelve (12) months in duration.
- b) Permit the teacher to return to his or her employment prior to the date designated in the request for child care leave.

Subd. 6. A teacher returning from child care leave shall be re-employed in a position for which he or she is licensed at the time of the leave unless previously discharged or placed on requested leave.

Subd. 7. Failure of the teacher to return pursuant to the date determined under this Section shall constitute grounds for termination unless the School District and the teacher mutually agree to an extension in the leave.

Subd. 8. The parties agree that the applicable periods of probation for teachers as set forth in Minnesota Statutes are intended to be periods of actual service enabling the School District to have opportunity to evaluate a teacher's performance. The parties agree, therefore, that periods of time for which the teacher is on child care leave shall not be counted in determining the completion of the probationary period.

Subd. 9. A teacher who returns from child care leave within the provisions of this Section shall retain all previous experience credit for pay purposes and any unused leave time accumulated under the provisions of this Agreement at the commencement of the beginning of the leave. The teacher shall not accrue additional experience credit for pay purposes or leave time during the period of absence for child care leave.

Subd. 10. Adoption Leave

If bonding leave is taken under this section, available sick leave must be used, consecutively within the first 12 weeks of placement of the child, provided the employee has accumulated adequate sick leave. Any required acclimation time prior to placement may be taken from the 12 weeks and need not be consecutive. The paid leave shall come from the employee's accumulated sick leave.

Employees must submit a request for adoption leave at the earliest opportunity, along with documentation regarding the adoption. Additionally, employees must submit intended commencement and return dates at the earliest opportunity.

Unpaid Leave

Provisions of unpaid adoption leave shall follow those of unpaid child care leave.

Section 9. Aging Parent Leave:

Subd. 1. An unpaid aging parent leave shall be granted by the School District subject to the provisions of this Section. Aging parent leave shall be granted because of the need to prepare and provide care for an aging parent of the teacher for an extended period of time.

Subd. 2. A teacher electing aging parent leave shall inform the Superintendent in writing of intention to take this leave as soon as known. The leave shall be approved at the discretion of the Superintendent.

Section 10. Bereavement Leave:

Subd 1. Immediate Family: Up to forty (40) hours (5 days) of sick leave per year shall be granted for the purpose of enabling a teacher to make arrangements for and/or attend the funeral in the event of a death in the immediate family. The immediate family shall include the spouse, child, foster child, brother, sister, parent, guardian, grandparents, grandchildren, parents-in-law, brothers in-law, sisters-in-law, aunts or uncles. In extenuating circumstances, a teacher can request approval from Human Resources for use of this benefit for an individual who is not listed above but who stands in the same relationship with the teacher. Additional days may be granted at the discretion of the Superintendent with the cost of the substitute rate of pay to be deducted from the teacher's salary.

Subd 2. Non-Immediate Family: Absence due to the death of a person not listed in Subd. 1. will be limited to one (1) day per occurrence. Such absence will be deducted from accrued sick leave. If the teacher does not have sufficient accrued sick leave, the cost of a substitute rate of pay will be deducted from the teacher's salary for each occurrence.

Section 11. Unpaid Leaves of Absence:

Subd. 1. Short term leaves of absence (defined as less than two [2] consecutive weeks) and long term leaves of absence (defined as one [1] year or less) for any reasons other than those set forth in this Article shall be at the discretion of the Superintendent and upon such terms as may be mutually agreed between the teacher and the Superintendent. The request shall be submitted in writing, state the proposed dates and the reason for the proposed leave. If the request is denied the Superintendent shall at the request of the teacher state his reason in writing.

Subd. 2. Time on unpaid leave of absence shall not be counted toward advancement on the salary schedule except that if a teacher has completed one-half or more of a school year, that year shall be counted for purposes of advancement.

Subd. 3. Teachers on unpaid leave of absence shall retain their original date of hire as defined in Article XV, Section 11, of this Agreement.

Section 12. Extended Leave of Absence: In accordance with M.S. 122A.46 the Board may grant extended leaves of absence to any qualifying teacher who makes a request known in writing to the Director of Personnel before February 1 in the school year preceding the school year in which the leave is to commence.

Subd. 1. Qualifications: The District shall grant an extended leave of absence of at least three years but no more than five years to any teacher who qualifies for such leave pursuant to the provisions of M.S. 122A.46. To qualify for an extended leave of absence, a teacher must have been employed by the District for at least five years and must have at least ten years of allowable service credit in TRA.

Subd. 2. Purpose: As the intention of M.S. 122A.46 is to minimize the number of layoffs caused by declining enrollments, the District may grant extended leaves of absence primarily for qualified staff members to explore alternative careers.

Subd. 3. Time Limits: Extended leaves of absence shall not exceed five (5) years in duration and may be granted only once.

Subd. 4. Reinstatement: A teacher on an extended leave of absence pursuant to this Section shall have the right to be reinstated to a position for which the teacher is licensed at the time of the leave at the beginning of any of the first five (5) school years after the teacher's extended leave of absence begins, unless the teacher is discharged or placed on unrequested leave of absence or the teacher's contract is terminated (pursuant to M.S. 122A.40) while the teacher is on the extended leave. If a teacher seeks and obtains a different license, his/her rights to fill a position in the area of new licensure apply only if that position is open. An "open position" means the position is not being held by a qualified teacher-with a continuing contract or not. The Board shall not be obligated to reinstate any teacher who is on an extended leave of absence unless the teacher advises the Board of the teacher's intention to return before February 1 in the school year preceding the school year in which the teacher wishes to return.

Subd. 5. Seniority and Continuing Contract Rights: Any teacher who is reinstated to a teaching position after an extended leave of absence pursuant to this Section shall retain seniority and continuing contract rights in the employing district as though the teacher had been teaching in the District during the period when the teacher was on the extended leave.

Seniority rights are retained only in the area of licensure the teacher had when the leave commenced.

Subd. 6. Effect of Leave on Salary: The years spent by a teacher on an extended leave of absence pursuant to this Section shall not be included in the determination of the teacher's salary upon the teacher's return to teaching in the District for a period equal to the time of the extended leave of absence.

Section 13. General Provisions:

Subd. 1. Teachers on any unpaid leave of absence shall be returned to a position for which the teacher was licensed upon termination of the leave. The Board shall not be obligated to reinstate any teacher who is on an unpaid leave of absence unless the teacher advises the Board of the teacher's intention to return before February 1 in the school year preceding the school year in which the teacher wishes to return.

Subd. 2. A teacher on any unpaid leave of absence is eligible to participate in group insurance programs if permitted under the insurance policy provisions but shall pay the entire premium for such programs as the teacher wishes to retain commencing with the beginning of the leave. The right to continue participation in such group insurance programs, however, will terminate if the teacher does not return to the District pursuant to this Article.

Section 14. Resignation: If an employee no call/no shows for three consecutive days, that employee will be considered to have voluntarily resigned their position and will not have rights to vacation payout.

Article X Personal Injury and Property Benefits

Section 1. Absence Due to Physical Injury as a Result of Assault: A teacher's absence due to physical injury as a result of assault by a student, parent, or other individual while performing school business in a professional manner according to District Policies, shall not be charged against the teacher's sick leave days for the first three days of absence caused by such assault. If the teacher's absence under this section is covered by workers' compensation benefits, the teacher shall only be paid by the School District to the extent workers' compensation does not fully compensate the teacher. To be eligible under this section, the teacher must complete procedures for Workers' Compensation Insurance.

For purposes of this article, assault shall mean bodily harm as defined by Minn. Stat. §609.2, Subd. 7.

Section 2 Reimbursement for Damage to Property: The District shall reimburse teachers for the cost of replacement or repair of personal wearable property (such as clothing, glasses, electronic devices, etc.) that are worn at the time of the incident and are damaged or destroyed as a result of student, parent, or other individual action while the teacher is engaging in the performance of their duties.

Article XI Transfers

Section 1. Voluntary Transfers:

Subd. 1. Prior to May 15 of each year the District shall post all known vacant teaching positions for the following school year. Within one week after posting any teacher who desires a change in grade and/or subject assignment or who wishes a transfer to another school, shall file an application with the School District.

Subd. 2. When a position becomes vacant during the year or a retirement is known prior to the end of the year, internal transfer applicants who apply will be given due consideration for the position and whenever reasonably possible advised prior to the end of the school year about the transfer. In the event the Superintendent is unable to accommodate any such request for transfer, the Superintendent will, upon request of the teacher, give the reason for the denial.

Section 2. Involuntary Transfers:

Subd. 1. In the event the Superintendent shall determine to involuntarily transfer a teacher, notice in writing to that teacher shall be provided by May 15 prior to the school year in which the transfer shall be effective, unless the transfer shall be occasioned by developments subsequent to May 15, which could not have been reasonably foreseen including delays caused by unrequested leave procedures. In the event of transfers seniority shall be given consideration in effecting such transfers.

Subd. 2. The Superintendent will, upon request from the teacher, give the reason for the transfer.

Section 3. Job Posting: All jobs will be posted for a minimum period of five days except during August and September. During August and September positions will be posted as long as required to fill the position. All teachers will receive notification of the postings. All jobs will be posted and any qualified staff can apply.

Article XII Hours of Service

Section 1. Basic Day: The basic teacher's day, including one-half (1/2) hour duty free lunch period, shall be eight (8) hours.

Section 2. Building Hours: The specific hours at any individual building may vary according to the needs of the educational program of the School District. The specific hours for each building will be designated by the school principal.

Section 3. Preparation Time: Within the student day, for every 25 minutes of instructional time, a minimum of five additional minutes of preparation time shall be provided to each licensed teacher. Preparation time shall be provided in one or two uninterrupted blocks during the school day. Exceptions to this may be made by mutual agreement between the District and the exclusive representative of the teachers.

Section 4. Additional Activities: The normal duties for teachers may include a reasonable share of extra-curricular and supervisory activities as determined by the principal. As far as possible, these duties will be equalized. This shall mean no more than one major assignment per teacher unless additional assignments are mutually agreed upon by the teacher and principal.

Subd. 1. Extra-curricular assignments shall be voluntary. Any such teacher desiring to be relieved of an assignment must give notice on or before March 1.

Subd. 2. Vacancies for additional paid assignments shall be posted if possible in each building in the District at least two weeks before they are filled so that interested and qualified teachers may apply.

Subd. 3. All bargaining unit coaches, head or assistant, who are relieved of their coaching assignments shall be entitled to a hearing concerning their dismissal.

Subd. 4. Compensation for lunchroom duty only applies if the teacher gives up his/her own (prep) time.

Section 5. Notice of Assignment: Ten days prior to the last day of each school year, the assignments that have been made for the following school year shall be communicated to the affected teachers with clear instruction on where to find their notice of assignment.

Article XIII Length of the School Year

Section 1. Teacher Duty Days: Pursuant to M.S. 120A.40 the School Board shall, prior to April 1 of each school year establish the number of school days and teacher duty days for the next school year, and the teacher shall perform services on those days as determined by the School Board, including those legal holidays on which the School Board is authorized to conduct school, and pursuant to such authority as determined to conduct school. Duty days will be 185 days, of which six (6) shall be workshop, grading, and staff development days and 179 student contact days (that includes parent teacher conference days).

Section 2. School Calendar: The school calendar will start in later August and end in first part of June.

Section 3. One day at the end of each quarter shall be available to teachers for evaluation, grading and planning (total of 4 days per year).

Section 4. Emergency Modifications in Calendar, Length of School Day:

Subd. 1. In the event of energy shortage, severe weather, or other exigency, the School District reserves the right to modify the school calendar and, if school is closed on a normal duty day(s), the teacher shall perform duties on such other day(s) in lieu thereof as the School Board or its designated representative shall determine, if any.

Subd. 2. In the event of energy shortage, severe weather, or other exigency, the School District further reserves the right to modify the length of the school day, as the School District shall determine, but with the understanding that the total number of hours shall not be increased, i.e., a four (4) day week with increased hours per day but the total weekly hours not more than the regular five (5) day week.

Subd. 3. Prior to modifying the scheduled length of the school day pursuant to Subd. 2. hereof, or scheduling make-up days pursuant to Subd. 1. hereof, the School District shall afford to the Association the opportunity to meet and confer on such matters.

Article XIV Teacher Discipline

Section 1. Disciplinary action may include the following:

1. Oral reprimand
2. Written reprimand
3. Suspension without pay
4. Discharge

The District reserves the right to enter at any level of the discipline procedure depending on the severity of the disciplinary matter.

Section 2. A disciplinary action will be taken against a teacher only for just cause. Any disciplinary action shall comply with law and regulation, shall be fair and equitable, and shall be consistent with the principle of progressive discipline.

Section 3. Whenever possible, the District shall discuss with the teacher any concern which may lead to a disciplinary action and shall offer constructive suggestions for correction before any disciplinary action is initiated.

Section 4. The teacher shall be entitled to have a representative of the Association present in the event that he/she is being reprimanded, warned or disciplined for any major infraction of rules and delinquency in professional performance. If the teacher requests representation, no action shall be taken with respect to the matter until a representative of the Association is present, provided that the representative is available in a timely manner so as to not delay the action.

Section 5. Any teacher on paid disciplinary suspension will be required to reimburse the District for the cost of any substitute teacher employed as a result of the suspension only if the determination of the investigation results in an unpaid leave or discharge.

Article XV Grievance Procedure

Section 1. A grievance means a dispute or disagreement as to the interpretation or application of any term of this master agreement.

Section 2. A teacher, a group of teachers, administrator or the School Board may be represented during any step of the grievance procedure by any person or agent designated by such party to act on their behalf.

Section 3:

Subd. 1. Reference to days regarding time period in this procedure shall refer to the days Monday through Friday through the calendar year unless they are designated as holidays by State law and school is not in session on such holidays.

Subd. 2. In computing any period of time prescribed herein, the date of the act or event for which the designated period of time begins to run shall not be included. The last day of the period shall be counted.

Subd. 3. The filing or service of any notice or document herein shall be timely if it bears a postmark of the United States Mail Service within the time period.

Subd. 4. Time limits specified in this Agreement may be extended by written agreement between the parties.

Section 4.

Subd. 1. Failure to file a grievance or failure to appeal a grievance from one level to another within the times specified shall be deemed a waiver thereof.

Subd. 2. Failure by the School Board or its representatives to issue a decision within the time periods provided shall constitute a denial of the grievance and the teacher may appeal it to the next level.

Section 5. In the event that a teacher believes there is a basis for a grievance it shall be resolved in the following manner:

Subd. 1. Level I: The teacher shall discuss the alleged grievance with the building principal. If this informal discussion does not resolve the grievance the teacher may invoke the formal grievance procedure by filing a written statement with the principal setting forth the facts and the specific provisions of the Agreement allegedly violated and the particular relief sought. The filing of this statement shall be completed within twenty (20) days of the occurrence of the grievance. The principal shall give a written decision within ten (10) days of his receipt of the written grievance.

Subd. 2. Level II: In the event it is not resolved at Level I, the teacher may appeal to the Superintendent of Schools provided such appeal is made in writing within ten (10) days after receipt of the appeal and shall render a decision in writing to the parties within ten (10) days after the meeting.

Section 6. The School Board reserves the right to review any decision issued under Level I or Level II of this procedure provided the School Board or its representative notify the parties of its intention to review within ten (10) days after the decision has been rendered. In the event the School Board reviews a grievance under this Section, the School Board reserves the right to reverse or modify such decision.

Section 7. In the event that the teacher and the School Board are unable to resolve any grievance, the grievance may be submitted to binding arbitration as defined herein:

Subd. 1. A request to submit a grievance to arbitration must be in writing signed by the aggrieved party, and such request must be filed in the Office of the Superintendent within ten (10) days following the decision in Level II of the grievance procedure.

Subd. 2. No grievance shall be considered by the arbitrator which has not been first duly processed in accordance with the grievance procedure and appeal provisions.

Subd. 3. Upon the proper submission of a grievance under the terms of this procedure, the parties shall, within ten (10) days after the request to arbitrate, attempt to agree upon the selection of an arbitrator. If no agreement on an arbitrator is reached, either party may request the Bureau of Mediation Services to appoint an arbitrator, pursuant to M.S. 179A, providing such request is made within twenty (20) days after for arbitration. The request shall ask that the appointment be made within thirty (30) days after the receipt of said request. Failure to agree upon an arbitrator and the failure to request an arbitrator from the

Bureau of Mediation Services within the time period provided herein shall constitute a waiver of the grievance.

Subd. 4. The grievance shall be heard by a single arbitrator and both parties may be represented by such person or persons as they may choose and designate, and the parties shall have the right to a hearing at which time both parties will have the opportunity to submit evidence, offer testimony, and make oral or written arguments relating to the issues before the arbitrator. The proceeding before the arbitrator shall be a hearing denovo.

Subd. 5. The decision by the arbitrator shall be rendered within thirty (30) days after the close of the hearing. Decisions by the arbitrator in cases properly before him shall be final and binding upon the parties, subject, however, to the limitations of arbitration decisions as provided by in the P.E.L.R.A. as amended.

Subd. 6. Each party shall bear its own expenses in connection with arbitration including expenses relating to the party's representatives, witnesses, and any other expenses which the party incurs in connection with presenting its case to arbitration. A transcript or recording shall be made of the hearing at the request of either party. The parties shall share equally fees and expenses of the arbitrator, and any other expenses which the parties mutually agree are necessary for the conduct of the arbitration. The cost of a transcript will be borne by the requesting party.

Subd. 7. All documents, communications and records dealing with the processing of a grievance will be filed separately from the personnel file of the teacher filing the grievance.

Article XVI Unrequested Leave

Section 1. Purpose: The purpose of this Article is to implement the provisions of M.S. 122A.40, Subd. 10, and represents the agreed upon plan for the School Board for placing personnel on unrequested leave of absence because of discontinuance of position, lack of pupils, financial limitations, or merger of classes caused by the consolidation of school districts. Such placement of personnel on unrequested leave of absence shall take place in accordance with the provisions of this Article.

Section 2. Written Notice: Teachers to be placed on unrequested leave shall be given written notice to this effect during the school year prior to the commencement of such leave with reasons therefor. Any teacher receiving such notice may, within fourteen (14) days after receipt of notice request a hearing as provided in M.S. 122A.40, Subd. 7. Any teacher requesting a hearing shall be granted one as provided in M.S. 122A.40 and shall no later than July 1 be notified of the Board's decision with reasons therefor. Such leave shall be effective no later than the close of the school year or at such earlier time as mutually agreed between the teacher and the School Board.

Section 3. Non-violation of the District's Affirmative Action Program: The provisions herein shall apply if it will not result in any violation of the District's affirmative action program which shall include ethnic race, color, or sex; and any person employed in an affirmative action program may be retained in the same field or subject matter of a teacher with greater seniority if it is necessary to effectuate the purposes of such affirmative action program.

Section 4. Teacher Employment While on Leave: Any teacher placed on such leave may engage in teaching or any other occupation during such period and may be eligible for unemployment compensation if otherwise eligible under that law for such compensation and such leave will not result in a loss of credit for years of service in the District earned prior to the commencement of such leave.

Section 5. Seniority: The placement of teachers on unrequested leave shall be in inverse order of seniority in the areas of certification. No teacher shall be placed on unrequested leave if there is any other qualified teacher(s) with less seniority in the same areas of certification. In placing teachers on unrequested leave, the Board shall be governed by the following provisions:

Subd. 1. Seniority shall be determined by the official seniority list.

Subd. 2. In the event of identical seniority, the most senior teacher shall be determined by:

- a) Most advanced degree;
- b) Less than an advanced degree, total graduate credit accepted by the district for advancement on the salary schedule if above equal;
- c) Total teaching experience if all above equal;
- d) Administrative recommendation if all above equal.

Subd. 3. At the time of discontinuance, if another position is available for which the teacher is fully certified, such teacher shall have the opportunity for employment in that position on the basis of the official seniority list.

Subd. 4. Senior teachers shall not be moved into different subject areas to save the position of less senior teachers if:

- a) The senior teacher has not taught in the new area within the past (15) years or
- b) The senior teacher has not had at least nine college credits or three college courses in the new field within the past 5 years.

The senior teacher may be transferred at the Superintendent's discretion regardless of the above criteria.

Section 6. Teacher Rights to Employment While on Unrequested Leave: No new teacher shall be employed by the School District while any qualified teacher is on unrequested leave of absence in the same areas of certification. Teachers placed on unrequested leave of absence shall be reinstated to the position from which they have been given leave, or any other available position in the School District in the fields in which they were qualified at the time of the leave as such positions become available. The order of reinstatement shall be in inverse order in which teachers were placed on unrequested leave. A teacher who obtains new licensure while on unrequested leave has full rights only to return to the area of original licensure. However, if there is an "open" position in the area of new licensure, the teacher has rights to return in that position.

Section 7. Filing Name and Address: When placed on unrequested leave, a teacher shall file a name and address with the School District personnel office to which any notice of reinstatement or availability of position shall be mailed. Proof of service by the person in the School District depositing such notice by certified mail shall be sufficient and it shall be the responsibility of any teacher on unrequested leave to provide for forwarding of mail or for address changes. Failure of a notice to reach a teacher shall not be the responsibility of the School District if any notice has been mailed as provided herein.

Section 8. Position Opening: If a position becomes available for a qualified teacher on unrequested leave, the School District shall mail the notice to such teacher and the President of the FEA. The teacher shall have ten (10) days from the date of receipt of such notice to accept the reinstatement. Each time a position opens in the District for which a teacher on unrequested leave is certified, he/she shall be notified by this process. If the teacher receives notice prior to August 1 for the following school year of a position equal or greater in hours to that from which the teacher was laid off and said teacher fails to accept the position, it shall constitute a waiver on the part of the teacher to any further rights of employment or reinstatement and shall forfeit any future reinstatement or employment rights under this policy. Notice received after August 1 may be refused by the teacher without causing any prejudice to that teacher's future recall rights. If a teacher accepts reinstatement to a part-time position of a lesser employment status than previously held and subsequently a position of greater employment status becomes available, the teacher shall be offered such position.

Section 9. Reinstatement Rights: Reinstatement rights shall automatically cease five (5) years from the date unrequested leave was commenced and no further rights to reinstatement shall exist unless extended by mutual consent with each qualified teacher.

Section 10. Definition of Teacher Seniority: Definitions: For purposes of this Article, the terms defined shall have the meanings respectively ascribed to them.

Subd. 1. Teacher: Shall mean any employee who has been issued at least a 50% continuing contract for a position which requires the employee to be licensed by the State Department of Education, except the Superintendent and Director of Educational Services.

Subd. 2. Seniority: Shall be based upon continuous and unbroken employment with the School District from the first day of actual service after signing a teacher contract. Upon attaining a continuing contract, probationary teachers or long term substitute teachers employed under individual written contract will be assigned a seniority date retroactive to their first day of continuous unbroken service with the District. Services performed outside the basic school year, such as during summer school, or additional work days, or pursuant to the extra pay schedules, shall not be considered in the establishment of a teacher's seniority date. The original seniority date shall be retained by any teacher whose employment has been legally terminated by resignation or termination pursuant to M.S. 122A.40, but whose employment was subsequently reinstated by the School Board without actual interruption of regular service.

Section 11. Posting of Seniority List: On October 1 of each year, the School Board shall post a seniority list of all teachers as herein defined by name, date of employment and certification. Any person whose name appears on such list shall have thirty (30) days from the date of posting to supply written documentation, proof, and request for change in seniority. Failure to make a timely request for change shall constitute a waiver of the right to challenge the posted list. The School Board shall evaluate any and all such communications and may make changes in the list as it deems warranted by December 1. The teacher shall be notified of its action in writing within ten (10) days. By October 1 of each year thereafter the School Board shall update the list to reflect any additions or deletions of personnel or area of certification. Teachers on unrequested leaves shall remain on the seniority list for five (5) years. Teachers on District approved leave shall remain on the seniority list. Credits and certifications submitted to the District prior to February 1 shall be recognized for purposes of unrequested leave placements at the end of that school year, provided satisfactory documentation is submitted in a timely manner. The District will provide an updated seniority list as soon as available.

Section 13. Teachers Accepting Other District Work: Teachers on unrequested leave may accept substitute teaching positions or other non-teaching employment with the District without prejudice to their recall rights under this Article.

Section 14. Consultation: The administration and the association will consult prior to the implementation of this section and review the proper use of the seniority list when determining potential/impending cuts.

Article XVII I.R.C. § 403(b)

Section 1. Matching Annuity: Effective July 1, 2006, an eligible teacher hired after July 1, 1990 may participate in the District's matching annuity program as provided in M.S. 356.24, subd. 1(5) ii, subject to the provisions contained in this Article. Until June 30, 2006, eligibility requirements are based on the criteria stated in Section 3, Subdivision 1.

Section 2. Eligibility: In order for a teacher to be eligible to participate in the matching annuity plan, the following criteria must be met.

Subd. 1. Nonprobationary status must be attained. Teacher must be tenured in Fridley. Teacher must have continuing contract status in order to participate

Subd. 2. The work schedule must equal or exceed fifty (50) percent or more of a full time. Contributions under this Article for a part time teacher working from 50 to 79 percent of a full time schedule shall be pro-rated in the same ratio as the teacher's contract bears to a full time contract. Teachers working 80 percent or more of a full time schedule shall receive the full contribution.

Section 3. District Contribution:

Subd. 1.

The following rate tables will be used to calculate the matching amount only for teachers hired after July 1, 1990.

Subd. 2. The maximum annual District contribution shall be based on matching a teacher's contribution per the following:

Step on Salary Schedule	District Contribution 2023-2024	District Contribution 2024-2025
Zero (0) through Three (3)	\$ 0	\$ 0
Four (4) through Nine (9)	\$2325.00	\$2625.00
Ten (10) through Fourteen (14)	\$2450.00	\$2750.00
Fifteen (15) through Seventeen (17)	\$2575.00	\$2875.00
Seventeen plus (17+)	\$2700.00	\$3000.00

Subd. 3. The District will contribute an amount equal to the teacher's annual contribution up to the maximum amount listed in this Section. Teacher's annual contribution will be limited to the maximum statutory amount. It is the teacher's responsibility to make sure that they are contributing the selected amount that they need to qualify for the District matching contribution listed in this section by May 31 of the prior school year. The amount of the District's contribution will not exceed the benefit schedule set out in Subd. 1 and Subd. 2 above.

Subd.4. The District contribution will begin when the employee initiates an eligible investment program. The amount of the District's contribution will not exceed the benefit schedule set out in Subd. 1 above.

Subd.5. An employee may elect to contribute to the selected program more than the district match. This Article only defines the limits of the district's participation in the selected program.

Subd.6. The district match cannot be accumulated on a year-to-year basis if an employee elects to begin participation after the first year of eligibility.

Subd.7. When an employee has an eligible plan in effect, the district's contribution shall be automatic unless the employee requests otherwise.

Subd.8. All provisions of this Article are subject to applicable code provisions of Minnesota Statutes, Internal Revenue Code Section 403(b), but not subject to the Grievance Procedure at Article XIV.

Subd.9. All qualified investment companies authorized by the Minnesota State Board of Investment will be eligible to receive the employer match.

Subd.10. Contributions cannot be retroactive to the previous calendar year.

Subd.11. The District's maximum lifetime contribution shall be no more than \$75,000 in 2024-2025.

Subd.12. Those teachers hired after July 1, 1990 and after they have accumulated 240 hours of sick leave, may make an irrevocable election for the school district to contribute to the employee's 403(b) account up to the maximum of the teacher's upcoming annual allocation of sick leave at the rate of \$25.00 per hour. Teachers must make this irrevocable election prior to June 1st affecting the following fiscal years' accrual.

Section 6. Constitutionality: If there is any judicial or administrative decision, which deems any part of this article illegal or unconstitutional, this article becomes null and void and becomes subject to re-negotiation.

Article XVIII Q Comp

Fridley School District and Fridley Education Association have a state-approved Q Comp plan. The approved plan between Fridley Schools and the Fridley Education Association shall remain in force for the duration of this contract between July 1, 2023 and June 30, 2025. If the State of

Minnesota discontinues the funding of this program, neither party shall be required to continue the additional compensation plan as agreed upon.

Article XIX Retroactivity

Section 1. Terms and Conditions: Terms and conditions of this contract shall be retroactive to July 1, 2023, unless otherwise stipulated. Retroactivity will be effective for those staff who are actively employed at the time of ratification.

Article XX Duration

Section 1. Terms and Reopening Negotiations: This Agreement shall remain in full force and effect for a period commencing on July 1, 2023 through June 30, 2025, and thereafter until modifications are made pursuant to the P.E.L.R.A. as amended. If either party desires to modify or amend this Agreement commencing on July 1, 2023, it shall give written notice of such intent no later than May 1, 2023. Unless otherwise mutually agreed, the parties shall not commence negotiations more than 120 days prior to the expiration of this Agreement.

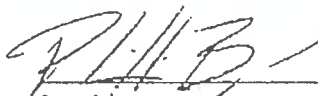
Section 2. Finality: Any matters relating to the current contract term, whether or not referred to in this Agreement, shall not be open for negotiation during the term of this Agreement.

Section 3. Severability: The provisions of this agreement shall be severable and if any provision thereof or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of this agreement or the application of any provision thereof. In such event the parties shall, upon the written request of either party, enter into negotiations for the purpose of arriving at a mutually satisfactory replacement for such provision.


IN WITNESS WHEREOF, the parties have executed this Agreement as follows:

FOR FRIDLEY EDUCATION ASSOCIATION

FOR INDEPENDENT SCHOOL DISTRICT 14



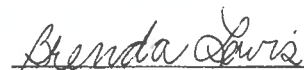
President



Chair



Teacher Negotiator



Superintendent of Schools

Teacher Negotiator

Board Negotiator

Board Negotiator

Date: 12/18/23

Date: _____

Memorandum of Understanding

Memorandum of Understanding Tax Deferral of Severance Pay

Whereas, the 2002 Legislature has adopted a revision to Minnesota Statutes that allows for the tax deferral of severance pay; and

Whereas, the exclusive representative and the school district recognize the tax advantages of this new option for both the employer and the employees.

Be it therefore resolved that the parties agree to the following:

1. This agreement language is tied to Article XXV Internal Revenue Code 403(b) in the current master agreement and is limited to changing ONLY TO WHOM the district makes payment of any earned severance as follows: heretofore, any earned severance amount will no longer be paid directly to the retiree, but rather will be paid to the retiree's designated 403(b) account. Under the terms of this agreement, the district will be required to make payment to the designated 403(b) account for all retirees. It shall be the responsibility of the individual retiree to designate in advance the selected 403(b) account and to make that selection according to the district's signed permission forms. Because 403(b) accounts differ with respect to the timing of withdrawals and any assessment of early withdrawal amounts, the employee shall be responsible to check this information in advance.

2. Subject to the limitations listed below, the school district will contribute an amount equal to the value of the employee's severance pay directly into the retiree's 403(b) account. The employee will not receive any direct payment from the school district for severance pay.

3. The school district's annual contribution into the retiree's 403(b) account must not exceed the IRS contribution limit. If the retiree has any severance remaining after the limit is reached in the year of separation, the school district will make a contribution up to the IRS maximum into the retiree's 403(b) account in the following year(s).

4. The school district contribution(s) (into the retiree's 403(b) account) will be made according to the same timeline as was provided for the direct payment of severance pay.

5. This is the full and complete agreement of the parties on this issue. There are no other oral or implied agreements.

6. This agreement does not set any precedent for any future issue.

For the School District:

[Signature] 7/30/02

[Signature] 7/30/02

Date: July 30, 2002

For the Exclusive Representative:

[Signature]

[Signature] President

Date: July 30, 2002

Addendum

Fridley Independent School District 14 Long-Term Substitute Teacher Contract for Retired Teachers

The School Board of Independent School District 14 of the State of Minnesota, Fridley, Minnesota, enters into this Agreement with name, a legally qualified and certificated teacher who agrees to teach in the public schools of said District as a substitute teacher according to the following provisions which shall apply and are a part of this contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board or its designated representative, whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and State Board of Education, and any additions or amendments thereto, for the salary indicated below, and agrees to teach in the schools of said District as assigned.
2. **Duration:** (Remove inapplicable paragraph)
 - a. It is understood that the teacher is contracting to serve in a position as a substitute teacher pursuant to M.S. 122A.44, Subd. 2, in a vacancy occurring as the result of an emergency (i.e. surgery, illness, resignation, death, etc.) of the regular teacher and for a period of less than one full school year. It is understood, therefore, that this contract shall not be subject to the continuing contract law. The substitute teacher knowingly and voluntarily waives rights to a continuing position with the school district and any right to exercise seniority for any position pursuant to M.S. 122A.40. The substitute teacher herein agrees to serve as a substitute teacher pursuant to the terms of this agreement from date to date or until the return of the incumbent. Incumbent referred to herein is name.
 - b. It is understood that the teacher herein is contracting to serve in a position for a period of less than one full school year, as a substitute teacher for a teacher on leave of absence with continuing contract rights to said position and the right to return to said position upon the expiration of said leave of absence. It is understood, therefore, that this contract shall not be subject to the continuing contract law, since the incumbent on leave of absence already has continuing contract rights to said position. The substitute teacher knowingly and voluntarily waives rights to a continuing position with the school district and any right to exercise seniority for any position pursuant to M.S. 122A.40. The substitute teacher herein agrees to serve as a substitute teacher pursuant to the terms of this agreement from date to date or until the return of the incumbent whichever occurs first. Incumbent referred to herein is name.
3. **Calendar:** School year and vacation days shall be those named on the school calendar as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to school closing for any emergency, the teacher agrees to perform duties on such days in lieu thereof as the School Board shall determine.
4. In consideration thereof, the School Board agrees to pay said teacher the following salary: daily rate of x. Such salary shall be paid as authorized and in such installments as may be determined by appropriate School Board regulation. This contract shall be effective only upon signature by the officers of the School Board after authorization for such signatures has been taken by the School Board in appropriate action, recorded in its minutes.
5. Teacher further acknowledges by executing this Agreement that he/she has had an opportunity to discuss the terms of this Agreement with his/her attorney, that he/she has been fully advised of his/her legal rights pursuant to M.S.122A.40, and any and all rights he/she may have regarding his/her employment by the School District and that there were no inducements or representations leading to the execution of this Agreement except as contained herein.

IN WITNESS THEREOF, I have subscribed my signature this x day of month year.

Teacher _____

IN WITNESS THEREOF, we have subscribed our signatures this x day of month year.

Independent School District 14

Chair _____
Step x Lane x

Clerk _____

Fridley Public Schools Retired Teacher Agreement

WHEREAS, First-Last-Name (hereinafter referred to as "teacher") was employed as a full time Subject or Grade level teacher by Independent School District No. 14, Fridley, Minnesota (hereinafter referred to as the "School District"); and

WHEREAS, teacher submitted his/her resignation and retired from his/her employment with the School District effective the end of a previous school year; and

WHEREAS, at the time of retirement teacher possessed continuing contract rights with the School District; and

WHEREAS, subsequent to teacher's resignation, the Minnesota Legislature amended the Teachers Retirement Act ("TRA") to allow a retired teacher to resume teaching service without forfeiting TRA annuity payment offsets for earnings in excess of the annual limitation; and

WHEREAS, the School District is in need of filling a % FTE and subject or grade level position for the 20xx-20xx school year; and

WHEREAS, teacher has expressed willingness to fill the open % FTE and subject or grade level position for the 20xx-20xx school year; and

WHEREAS, the School District is willing to employ teacher for the 20xx-20xx school year provided teacher expressly waives any and all continuing contract rights arising out of his/her employment with School District, certain rights under the teachers collective bargaining agreement and any right to any other position in the School District.

NOW, THEREFORE, IT IS HEREBY AGREED by and between the School District and teacher as follows:

1. The School District hereby employs teacher as a % FTE and subject or grade level teacher for the 20xx-20xx school year only. Teacher salary of (\$XXXX) will be based on Lane XX Step XX of the Teachers Salary Schedule for the 20xx-20xx school year.
2. As of the end of the 20xx-20xx school year, teacher shall have no right to further employment with the School District in the position of % FTE and subject or grade level teacher or any other position. Teacher knowingly and voluntarily waives rights to a continuing position with the school district and any right to exercise seniority for any position pursuant to Minn. Stat. 122A.40. Teacher expressly retains all other rights under Minn. Stat. 122A.40 including the right to a hearing prior to discharge during the school year pursuant to Article XV, the right to maintain the position during the year unless the parties mutually agree to alter it, the right to be suspended with pay pending any discharge, and the right to challenge any documentation in the personnel file through the grievance procedure.
3. Because of the limited period of teacher's employment, teacher understands he/she is not eligible for the following provisions contained in the most current teachers' collective bargaining agreement: Sabbatical Leave, Article IX (Section 3) and Extended Leave, Article IX (Section 9). Teacher understands he/she shall have no further rights to receive any additional benefits under, Article XVI I.R.C 403b. In addition, teacher will be eligible for those Article VIII

Group Insurance Benefits as are agreed to between the School District and Fridley Education Association.

4. Teacher acknowledges by executing this Agreement that there are no covenants, promises, undertakings or understandings outside of this Agreement other than those specifically set forth herein.
5. Teacher further acknowledges by executing this Agreement that he/she has had an opportunity to discuss the terms of this Agreement with his attorney, that he/she has been fully advised of his legal rights pursuant to Minn. Sta. 122A.40, and any and all rights he/she may have regarding his employment by the School District and that there were no inducements or representations leading to the execution of this Agreement except as contained herein.
6. Nothing contained in this Agreement shall constitute nor be implied to constitute a past practice.

I have read the foregoing Agreement and by signing hereby confirm that I fully understand and agree to its terms and application.

Dated: _____

(Teacher)

Dated: _____

Representative, Fridley Education Association

INDEPENDENT SCHOOL DISTRICT NO. 14,
FRIDLEY, MINNESOTA

Dated: _____ By: _____
Its: Chair of the School Board

Dated: _____ By: _____
Its: Clerk of the School Board

Schedules A and B

Teacher Salary Schedule

Year 1 2023-2024

STEP	BA	BA+10	BA+20	BA+30	BA+40	MA	MA+10	MA+20	MA+30	MA+40	PhD
1	44,787	45,997	47,004	48,999	49,721	51,234	52,941	54,650	56,357	58,062	59,960
2	45,423	46,628	47,636	49,630	50,353	51,868	53,573	55,283	56,991	58,695	60,594
3	46,197	47,607	48,616	50,610	51,637	53,449	55,157	56,864	58,573	60,281	62,177
4	47,607	49,217	50,227	52,222	53,549	55,666	57,373	59,079	60,788	62,496	64,394
5	49,018	50,832	51,838	53,832	55,462	57,883	59,586	61,296	63,004	64,712	66,607
6	51,437	53,449	54,456	56,652	58,484	61,103	62,812	64,521	66,225	67,935	69,830
7	53,678	55,893	57,302	59,491	61,329	64,151	65,859	67,565	69,274	70,981	72,878
8	57,699	59,917	61,527	63,724	65,557	68,373	70,082	71,788	73,496	75,206	77,099
9	61,692	63,908	65,859	67,953	69,776	72,596	74,305	75,994	77,701	79,411	81,304
10	69,480	71,897	74,516	77,114	79,751	83,175	84,886	86,592	88,301	90,006	91,906
11	69,480	71,897	74,516	77,114	79,751	83,175	84,886	86,592	88,301	90,006	91,906
12	69,480	71,897	74,516	77,114	79,751	83,175	84,886	86,592	88,301	90,006	91,906
13	69,480	71,897	74,516	77,114	79,751	83,175	84,886	86,592	88,301	90,006	91,906
14	69,480	71,897	74,516	77,114	79,751	83,175	84,886	86,592	88,301	90,006	91,906
15	69,480	71,897	74,516	77,114	79,751	83,175	84,886	86,592	88,301	90,006	91,906
16	69,480	71,897	74,516	77,114	79,751	83,175	84,886	86,592	88,301	90,006	91,906
17	74,191	76,609	79,225	81,824	84,461	87,886	89,595	91,301	93,011	94,716	96,616

Year 2 2024-2025

STEP	BA	BA+10	BA+20	BA+30	BA+40	MA	MA+10	MA+20	MA+30	MA+40	PhD
1	46,802	48,067	49,119	51,204	51,958	53,540	55,323	57,109	58,893	60,675	62,658
2	47,467	48,726	49,780	51,863	52,619	54,202	55,984	57,771	59,556	61,336	63,321
3	48,276	49,749	50,804	52,887	53,961	55,854	57,639	59,423	61,209	62,994	64,975
4	49,749	51,432	52,487	54,572	55,959	58,171	59,955	61,738	63,523	65,308	67,292
5	51,224	53,119	54,171	56,254	57,958	60,488	62,267	64,054	65,839	67,624	69,604
6	53,752	55,854	56,907	59,201	61,116	63,853	65,639	67,424	69,205	70,992	72,972
7	56,094	58,408	59,881	62,168	64,089	67,038	68,823	70,605	72,391	74,175	76,158
8	60,295	62,613	64,296	66,592	68,507	71,450	73,236	75,018	76,803	78,590	80,568
9	64,468	66,784	68,823	71,011	72,916	75,863	77,649	79,414	81,198	82,984	84,963
10	72,607	75,132	77,869	80,584	83,340	86,918	88,706	90,489	92,275	94,056	96,042
11	72,607	75,132	77,869	80,584	83,340	86,918	88,706	90,489	92,275	94,056	96,042
12	72,607	75,132	77,869	80,584	83,340	86,918	88,706	90,489	92,275	94,056	96,042
13	72,607	75,132	77,869	80,584	83,340	86,918	88,706	90,489	92,275	94,056	96,042
14	72,607	75,132	77,869	80,584	83,340	86,918	88,706	90,489	92,275	94,056	96,042
15	72,607	75,132	77,869	80,584	83,340	86,918	88,706	90,489	92,275	94,056	96,042
16	72,607	75,132	77,869	80,584	83,340	86,918	88,706	90,489	92,275	94,056	96,042
17	77,530	80,056	82,790	85,506	88,262	91,841	93,627	95,410	97,196	98,978	100,964

Important Dates

15-Aug	(Page 10)	Deadline for teacher's request for summer lump payment for extra curricular assignments
1-Oct	(Page 7)	Lane Change Form and Transcripts for Lane changes due
31-Dec	(Page 8)	State deadline for teachers dropping an area of licensure. Note: this may affect your salary
1-Feb	(Page 6)	Teachers that voluntarily took a part time position must notify district in writing of their intent to return to full time
1-Feb	(Page 20)	Teachers must request extended leave of absence in writing by this date
1-Feb	(Page 20)	Teachers must submit written request for reinstatement after a leave
1-Feb	(Page 13)	Teachers wish to retire and qualify for the Retirement Insurance benefit in Article VIII must submit notice of their intent to retire at the end of the school year by this date.
1-Mar	(Page 7)	Second half of year Lane Change Form and Transcripts for lane changes due
1-Mar	(Page 23)	Teachers must give notice by this date if they are giving up an extra curricular assignment for the next year
1-May	(Page 10)	By this date, teachers must notify district to request summer lump payment
1-May	(Page 11)	Annual deadline for specialists to submit documentation of their national certification or LICSW certification in order to receive a stipend paid out in the June 15 paycheck. As provided in Article VII Extra Compensation.
1-May	(Page 15)	Teachers who want to sell back vacation days must notify the Payroll Department
15-May	(Page 22)	District must post all internal jobs known at this point
15-May	(Page 22)	District must notify teachers of all involuntary transfers to be made in-district (circumstances may make changes necessary beyond this date)
31-May	(Page 31)	Post-90 teachers should contact the Payroll Department to verify the new contribution amount for the 403(b) Matching Annuity Program if they are entering year Four (4), Ten (10), Fifteen (15), or Nineteen (19) the following school year.
31-May	(Page 32)	Deadline for post-90 teachers to request sick leave sellback to their 403(b). Those teachers who have accumulated 240 or more, hours of sick leave, may make an irrevocable election for the school district to contribute to the employee's 403(b) account up to the maximum of the teacher's upcoming annual allocation of sick leave. Members must make this irrevocable election <u>prior to June 1st affecting the following fiscal years' accrual.</u>

31-May	(Page 31)	Post-90 teachers must be sure they are contributing at least an equal amount of money to their 403(b) in order to qualify for the District matching contribution the following year
30-Jun		End of fiscal year
	(Page 23)	Ten days before the close of the school year, the district will give notice of extra curricular assignments to affected teachers in writing
	(Pages 25–27)	Dates and timelines for grievance procedures are listed here

Schedule C									
HIGH SCHOOL									
Extra Curricular/Co-Curricular Salaries									
	2022-23	Starting the 5th year	Starting the 10th year	2023-24	Starting the 5th year	Starting the 10th year	2024-25	Starting the 5th year	Starting the 10th year
Adapted Athletics									
Bowling (11 weeks)	\$2,344.62	\$2,508.75	\$2,696.31	\$2,414.96	\$2,584.01	\$2,777.20	\$2,487.41	\$2,661.53	\$2,860.52
Floor Hockey (17 weeks)	\$2,384.58	\$2,551.51	\$2,742.27	\$2,456.12	\$2,628.05	\$2,824.54	\$2,529.80	\$2,706.89	\$2,909.27
Softball (13 weeks)	\$2,384.58	\$2,551.51	\$2,742.27	\$2,456.12	\$2,628.05	\$2,824.54	\$2,529.80	\$2,706.89	\$2,909.27
Soccer (12 weeks)	\$2,384.58	\$2,551.51	\$2,742.27	\$2,456.12	\$2,628.05	\$2,824.54	\$2,529.80	\$2,706.89	\$2,909.27
Baseball									
Head Coach*	\$4,619.46	\$4,942.82	\$5,312.39	\$4,758.05	\$5,091.11	\$5,471.76	\$4,900.79	\$5,243.85	\$5,635.91
Assistant Coach	\$3,326.49	\$3,559.36	\$3,825.47	\$3,426.29	\$3,666.13	\$3,940.23	\$3,529.08	\$3,776.12	\$4,058.44
9th Grade Coach	\$2,356.76	\$2,521.74	\$2,710.27	\$2,427.47	\$2,597.39	\$2,791.59	\$2,500.29	\$2,675.31	\$2,875.33
Basketball									
Head Coach*	\$6,063.47	\$6,487.91	\$6,972.98	\$6,245.38	\$6,682.56	\$7,182.19	\$6,432.74	\$6,883.03	\$7,397.65
Assistant Coach	\$4,365.11	\$4,670.67	\$5,019.88	\$4,496.06	\$4,810.78	\$5,170.47	\$4,630.94	\$4,955.11	\$5,325.58
9th Grade Coach	\$4,365.11	\$4,670.67	\$5,019.88	\$4,496.06	\$4,810.78	\$5,170.47	\$4,630.94	\$4,955.11	\$5,325.58
Cross Country Running									
Head Coach*	\$3,637.81	\$3,892.46	\$4,183.48	\$3,746.94	\$4,009.23	\$4,308.98	\$3,859.35	\$4,129.50	\$4,438.25
Assistant Coach	\$2,620.40	\$2,803.82	\$3,013.44	\$2,699.01	\$2,887.94	\$3,103.86	\$2,779.98	\$2,974.58	\$3,196.98
Debate									
Head Coach	\$2,683.44	\$2,871.29	\$3,085.96	\$2,763.95	\$2,957.43	\$3,178.54	\$2,846.87	\$3,046.15	\$3,273.90
Assistant Coach	\$1,532.46	\$1,639.74	\$1,762.34	\$1,578.44	\$1,688.93	\$1,815.21	\$1,625.79	\$1,739.60	\$1,869.66
Dance Team									
Head Coach*	\$4,619.54	\$4,942.90	\$5,312.49	\$4,758.12	\$5,091.19	\$5,471.84	\$4,900.86	\$5,243.92	\$5,635.99
Assistant Coach	\$3,327.07	\$3,559.97	\$3,826.15	\$3,426.88	\$3,666.76	\$3,940.91	\$3,529.69	\$3,776.77	\$4,059.14
Football									
Head Coach*	\$6,063.47	\$6,487.91	\$6,972.98	\$6,245.38	\$6,682.56	\$7,182.19	\$6,432.74	\$6,883.03	\$7,397.65
Assistant Coach	\$4,365.11	\$4,670.67	\$5,019.88	\$4,496.06	\$4,810.78	\$5,170.47	\$4,630.94	\$4,955.11	\$5,325.58
9th Grade Coach	\$4,365.11	\$4,670.67	\$5,019.88	\$4,496.06	\$4,810.78	\$5,170.47	\$4,630.94	\$4,955.11	\$5,325.58
Golf									
Head Coach*	\$3,637.81	\$3,892.46	\$4,183.48	\$3,746.94	\$4,009.23	\$4,308.98	\$3,859.35	\$4,129.50	\$4,438.25
Assistant Coach	\$2,620.40	\$2,803.82	\$3,013.44	\$2,699.01	\$2,887.94	\$3,103.86	\$2,779.98	\$2,974.58	\$3,196.98
Gymnastics									
Head Coach*	\$6,063.47	\$6,487.91	\$6,972.98	\$6,245.38	\$6,682.56	\$7,182.19	\$6,432.74	\$6,883.03	\$7,397.65
Assistant Coach	\$4,365.11	\$4,670.67	\$5,019.88	\$4,496.06	\$4,810.78	\$5,170.47	\$4,630.94	\$4,955.11	\$5,325.58
Spotter	\$4,365.11	\$4,670.67	\$5,019.88	\$4,496.06	\$4,810.78	\$5,170.47	\$4,630.94	\$4,955.11	\$5,325.58
Hockey									
Head Coach*	\$6,063.47	\$6,487.91	\$6,972.98	\$6,245.38	\$6,682.56	\$7,182.19	\$6,432.74	\$6,883.03	\$7,397.65
Assistant Coach	\$4,365.11	\$4,670.67	\$5,019.88	\$4,496.06	\$4,810.78	\$5,170.47	\$4,630.94	\$4,955.11	\$5,325.58
Soccer									
Head Coach*	\$5,145.40	\$5,505.58	\$5,917.21	\$5,299.76	\$5,670.74	\$6,094.72	\$5,458.75	\$5,840.86	\$6,277.56
Assistant Coach	\$3,704.06	\$3,963.34	\$4,259.66	\$3,815.18	\$4,082.24	\$4,387.46	\$3,929.64	\$4,204.71	\$4,519.09
9th Grade Coach	\$2,624.35	\$2,808.07	\$3,018.02	\$2,703.08	\$2,892.30	\$3,108.54	\$2,784.17	\$2,979.06	\$3,201.80
Softball									
Head Coach*	\$4,619.46	\$4,942.82	\$5,312.39	\$4,758.05	\$5,091.11	\$5,471.76	\$4,900.79	\$5,243.85	\$5,635.91
Assistant Coach	\$3,326.49	\$3,559.36	\$3,825.47	\$3,426.29	\$3,666.13	\$3,940.23	\$3,529.08	\$3,776.12	\$4,058.44
9th Grade Coach	\$2,624.35	\$2,808.07	\$3,018.02	\$2,703.08	\$2,892.30	\$3,108.54	\$2,784.17	\$2,979.06	\$3,201.80
Speech									
Head Coach	\$3,743.40	\$4,005.43	\$4,304.91	\$3,855.70	\$4,125.60	\$4,434.06	\$3,971.37	\$4,249.37	\$4,567.08
Assistant Coach	\$2,712.25	\$2,902.12	\$3,119.09	\$2,793.62	\$2,989.17	\$3,212.66	\$2,877.43	\$3,078.85	\$3,309.04

Schedule C									
HIGH SCHOOL									
Extra Curricular/Co-Curricular Salaries									
	2022-23	Starting the 5th year	Starting the 10th year	2023-24	Starting the 5th year	Starting the 10th year	2024-25	Starting the 5th year	Starting the 10th year
Swimming									
Head Coach*	\$5,145.40	\$5,505.58	\$5,917.20	\$5,299.76	\$5,670.74	\$6,094.72	\$5,458.75	\$5,840.86	\$6,277.56
Assistant Coach	\$3,704.06	\$3,963.34	\$4,259.66	\$3,815.18	\$4,082.24	\$4,387.46	\$3,929.64	\$4,204.71	\$4,519.09
Diving Coach	\$3,326.49	\$3,559.36	\$3,825.47	\$3,426.29	\$3,666.13	\$3,940.23	\$3,529.08	\$3,776.12	\$4,058.44
Tennis									
Head Coach*	\$3,637.81	\$3,892.46	\$4,183.48	\$3,745.94	\$4,009.23	\$4,308.98	\$3,859.35	\$4,129.50	\$4,438.25
Assistant Coach	\$2,620.40	\$2,803.82	\$3,013.44	\$2,609.01	\$2,887.94	\$3,103.66	\$2,779.99	\$2,974.58	\$3,196.98
C-Team Coach	\$1,858.65	\$1,958.75	\$2,137.45	\$1,914.41	\$2,048.42	\$2,201.57	\$1,971.84	\$2,109.87	\$2,267.62
Track									
Head Coach*	\$4,959.94	\$5,307.12	\$5,703.92	\$5,103.74	\$5,466.35	\$5,875.05	\$5,262.09	\$5,630.34	\$6,051.30
Assistant Coach	\$3,572.89	\$3,822.99	\$4,108.83	\$3,680.08	\$3,937.69	\$4,232.09	\$3,790.48	\$4,055.81	\$4,359.05
9th Grade Coach	\$2,527.67	\$2,704.59	\$2,905.81	\$2,603.50	\$2,785.75	\$2,994.03	\$2,681.61	\$2,869.32	\$3,083.83
Volleyball									
Head Coach*	\$5,145.40	\$5,505.58	\$5,917.20	\$5,299.76	\$5,670.74	\$6,094.72	\$5,458.75	\$5,840.86	\$6,277.56
Assistant Coach	\$3,704.06	\$3,963.34	\$4,259.66	\$3,815.18	\$4,082.24	\$4,387.46	\$3,929.64	\$4,204.71	\$4,519.09
9th Grade Coach	\$2,624.35	\$2,809.07	\$3,018.02	\$2,703.08	\$2,892.30	\$3,108.54	\$2,784.17	\$2,979.06	\$3,201.80
Wrestling									
Head Coach*	\$6,063.47	\$6,497.91	\$6,972.98	\$6,245.38	\$6,682.56	\$7,182.19	\$6,432.74	\$6,883.03	\$7,397.69
Assistant Coach	\$4,365.11	\$4,670.67	\$5,019.86	\$4,496.06	\$4,810.78	\$5,170.47	\$4,630.94	\$4,955.11	\$5,325.58
Cheerleading									
Head Coach (per season)	\$2,102.02	\$2,313.37	\$2,486.32	\$2,226.88	\$2,382.76	\$2,560.91	\$2,293.69	\$2,454.25	\$2,637.74
Assistant Coach (per season)	\$1,197.59	\$1,281.42	\$1,377.23	\$1,233.51	\$1,319.86	\$1,418.54	\$1,270.52	\$1,359.46	\$1,461.10
Dance Line									
Coordinator	\$2,162.02	\$2,313.37	\$2,486.32	\$2,226.88	\$2,382.76	\$2,560.91	\$2,293.69	\$2,454.25	\$2,637.74
Athletics, Extended Season									
Head Coaches (per week)				\$185.40	\$198.38	\$213.21	\$190.96	\$204.33	\$219.60
Assistant Coaches (per week)				\$185.40	\$198.38	\$213.21	\$190.96	\$204.33	\$219.60
Tier 1 Clubs									
General Club	\$1,792.84	\$1,918.34	\$2,061.77	\$1,846.63	\$1,975.89	\$2,123.02	\$1,902.03	\$2,035.17	\$2,187.33
Key Club*	\$2,344.62	\$2,508.75	\$2,696.31	\$3,703.04	\$3,962.25	\$4,258.50	\$3,814.13	\$4,081.12	\$4,386.25
National Honor Society*	\$2,436.44	\$2,606.98	\$2,801.88	\$2,509.53	\$2,685.20	\$2,885.95	\$2,584.82	\$2,765.76	\$2,972.54
Student Council*	\$3,595.18	\$3,846.83	\$4,144.37	\$3,703.04	\$3,962.25	\$4,258.50	\$3,814.13	\$4,081.12	\$4,386.25
Youth in Government*	\$4,349.12	\$4,653.56	\$5,001.48	\$4,479.60	\$4,793.17	\$5,151.54	\$4,613.99	\$4,936.97	\$5,306.09
Youth in Government Assistant	\$1,332.53	\$1,454.32	\$1,593.06	\$1,372.51	\$1,468.59	\$1,578.39	\$1,413.69	\$1,512.65	\$1,625.74
Robotics*	\$4,060.00	\$4,344.20	\$4,648.29	\$4,181.80	\$4,474.53	\$4,809.07	\$4,307.25	\$4,608.76	\$4,953.34
Math Team*	\$2,055.89	\$2,199.80	\$2,364.27	\$2,117.57	\$2,265.80	\$2,435.21	\$2,181.10	\$2,333.78	\$2,508.27
Tier 2 Clubs									
General Club	\$958.28	\$1,025.36	\$1,102.02	\$987.02	\$1,056.11	\$1,135.07	\$1,016.63	\$1,087.79	\$1,169.12
History Day	\$958.28	\$1,025.36	\$1,102.02	\$987.02	\$1,056.11	\$1,135.07	\$1,016.63	\$1,087.79	\$1,169.12
Unified Club	\$987.02	\$1,056.11	\$1,135.07	\$987.02	\$1,056.11	\$1,135.07	\$1,016.63	\$1,087.79	\$1,169.12
Multicultural Club	\$1,037.17	\$1,109.78	\$1,192.74	\$1,058.28	\$1,143.06	\$1,228.52	\$1,100.33	\$1,177.35	\$1,265.38
Language II Club	\$1,037.17	\$1,109.78	\$1,192.74	\$1,068.28	\$1,143.06	\$1,228.52	\$1,100.33	\$1,177.35	\$1,265.38

Schedule C									
HIGH SCHOOL									
Extra Curricular/Co-Curricular Salaries									
	2022-23	Starting the 5th year	Starting the 10th year	2023-24	Starting the 5th year	Starting the 10th year	2024-25	Starting the 5th year	Starting the 10th year
Tier 23 Clubs									
General Club	\$409.95	\$438.65	\$471.43	\$422.24	\$451.80	\$485.58	\$434.91	\$465.35	\$500.15
Music - Instrumental									
Instrumental	\$2,090.96	\$2,237.31	\$2,404.60	\$2,153.69	\$2,304.45	\$2,476.74	\$2,218.30	\$2,373.58	\$2,551.05
Pep Band, Head	\$2,090.96	\$2,237.31	\$2,404.60	\$2,153.69	\$2,304.45	\$2,476.74	\$2,218.30	\$2,373.58	\$2,551.05
Jazz Band, Head	\$710.38	\$760.09	\$816.94	\$731.69	\$782.91	\$841.44	\$753.64	\$806.39	\$866.69
Marching Band, Head	\$3,487.59	\$3,731.71	\$4,010.73	\$3,592.21	\$3,843.66	\$4,131.04	\$3,699.98	\$3,958.98	\$4,254.98
Marching Band, Assistant	\$1,810.16	\$1,936.88	\$2,081.70	\$1,864.47	\$1,994.98	\$2,144.14	\$1,920.40	\$2,054.83	\$2,208.46
Music - Vocal									
Show/Chamber	\$1,200.76	\$1,284.82	\$1,380.88	\$1,153.69	\$1,204.45	\$1,276.74	\$1,218.30	\$1,273.58	\$1,351.05
Vocal	\$1,200.76	\$1,284.82	\$1,380.88	\$1,236.78	\$1,323.35	\$1,422.30	\$1,273.88	\$1,363.05	\$1,464.96
Yearbook									
Assistant, Extracurricular	\$3,408.95	\$3,647.57	\$3,920.29	\$3,511.22	\$3,757.01	\$4,037.90	\$3,616.56	\$3,869.72	\$4,159.04
Assistant, Co-curricular	\$2,073.04	\$2,218.17	\$2,384.22	\$2,135.23	\$2,284.70	\$2,455.51	\$2,199.29	\$2,353.24	\$2,529.18
Musical									
Director	\$4,841.84	\$5,180.78	\$5,568.11	\$4,944.00	\$5,290.08	\$5,685.60	\$5,092.32	\$5,448.78	\$5,856.17
Technical Director	\$1,271.73	\$1,360.74	\$1,462.48	\$1,090.00	\$1,130.30	\$1,183.50	\$1,182.70	\$1,240.49	\$1,300.11
Choreographer ¹	\$2,028.59	\$2,170.59	\$2,332.88	\$2,266.00	\$2,424.62	\$2,605.90	\$2,333.98	\$2,497.36	\$2,684.08
Vocal Director ¹	\$1,295.64	\$1,386.33	\$1,489.98	\$1,163.00	\$1,214.41	\$1,287.45	\$1,227.89	\$1,283.84	\$1,362.07
Orchestral Director	\$1,295.64	\$1,386.33	\$1,489.99	\$1,163.00	\$1,214.41	\$1,287.45	\$1,227.89	\$1,283.84	\$1,362.07
Costumes and Makeup ²	\$1,453.90	\$1,555.67	\$1,664.58	\$1,648.00	\$1,763.36	\$1,895.20	\$1,697.44	\$1,816.26	\$1,952.06
Scene Design and Set Construction ²	\$1,466.90	\$1,569.61	\$1,679.47						
Lighting and Sound ²	\$1,388.84	\$1,486.05	\$1,590.07						
Assistant Technician				\$824.00	\$881.68	\$947.60	\$848.72	\$908.13	\$976.03
Producer	\$798.52	\$857.56	\$918.31	\$721.00	\$771.47	\$829.15	\$742.63	\$794.61	\$854.02
Drama									
Director	\$4,509.48	\$4,825.13	\$5,185.92	\$4,635.00	\$4,959.45	\$5,330.25	\$4,774.05	\$5,108.23	\$5,490.16
Coordinator	\$3,549.00	\$3,797.43	\$4,081.34	\$3,655.47	\$3,911.35	\$4,203.79	\$3,765.13	\$4,028.69	\$4,329.90
Technical Director	\$1,271.73	\$1,360.74	\$1,462.48	\$2,575.00	\$2,755.25	\$2,961.25	\$2,652.25	\$2,837.91	\$3,050.09
Costumes and Makeup ²	\$1,453.90	\$1,555.67	\$1,664.58	\$1,545.00	\$1,653.15	\$1,776.75	\$1,591.35	\$1,702.74	\$1,830.05
Scene Design and Set Construction ²	\$1,466.90	\$1,569.61	\$1,679.47						
Lighting and Sound ²	\$1,388.84	\$1,486.05	\$1,590.07						
Assistant Technician	\$1,271.73	\$1,360.74	\$1,462.48	\$412.00	\$440.84	\$473.80	\$424.36	\$454.07	\$488.01
Producer	\$768.96	\$822.77	\$884.29	\$515.00	\$551.05	\$592.25	\$530.45	\$567.58	\$610.02
¹ Artist stipend, allocation amount distributed based on nature of production									
² Technical stipend distributed based on nature of production									
One Act Play	\$2,558.00	\$2,737.06	\$2,941.71	\$2,634.74	\$2,819.17	\$3,029.95	\$2,713.78	\$2,903.74	\$3,120.85
Homeroom Activities Coordinator	\$1,647.56	\$1,762.90	\$1,894.70	\$1,696.99	\$1,815.78	\$1,951.54	\$1,747.90	\$1,870.25	\$2,010.09
Prom	\$923.36	\$988.00	\$1,061.87	\$951.06	\$1,017.63	\$1,093.72	\$979.59	\$1,048.16	\$1,126.53
Variety Show	\$435.82	\$466.32	\$501.19	\$448.89	\$480.31	\$516.22	\$462.36	\$494.73	\$531.71
Weight Room Coordinator (per week)	\$280.86	\$300.52	\$322.98	\$289.28	\$309.53	\$332.67	\$297.96	\$318.82	\$342.65
<i>One day of professional leave allowed per year</i>									

Schedule C
MIDDLE SCHOOL
Extra Curricular/Co-Curricular Salaries

	2022-23	Starting the 5th year	Starting the 10th year	2023-24	Starting the 5th year	Starting the 10th year	2024-25	Starting the 5th year	Starting the 10th year
Athletics (Grades 7 and/or 8)									
Head Coach (per week)	\$280.86	\$296.01	\$322.98	\$289.28	\$309.53	\$332.67	\$297.96	\$318.82	\$342.65
Coach's Assistant (per week)	\$140.42	\$148.01	\$161.49	\$144.64	\$154.76	\$166.34	\$148.98	\$159.41	\$171.33
Athletics, Extended Season									
Head Coach (per week)				\$185.40	\$198.38	\$213.21	\$190.96	\$204.33	\$219.60
Coach's Assistant (per week)				\$154.50	\$165.32	\$177.68	\$159.14	\$170.28	\$183.01
Music									
Band/Vocal (per event)	\$125.44	\$134.21	\$144.25	\$129.20	\$138.24	\$148.58	\$133.08	\$142.40	\$153.04
Jazz Band	\$1,097.95	\$1,175.06	\$1,262.64	\$1,130.89	\$1,210.05	\$1,309.52	\$1,164.82	\$1,246.36	\$1,339.54
After School Choir	\$685.40	\$733.39	\$788.23	\$705.96	\$755.38	\$811.85	\$727.14	\$778.04	\$836.21
Musical (Grades 7 & 8)									
Artistic Director	\$3,955.98	\$4,232.88	\$4,460.17	\$4,120.00	\$4,408.40	\$4,738.00	\$4,243.60	\$4,540.65	\$4,880.14
Musical Director	\$2,874.84	\$3,076.09	\$3,306.07	\$2,961.25	\$3,168.54	\$3,405.44	\$3,050.09	\$3,263.60	\$3,507.60
Technical Director	\$1,532.48	\$1,639.74	\$1,762.31	\$1,554.00	\$1,683.78	\$2,132.10	\$1,909.62	\$2,043.29	\$2,196.06
Costumes/Make-up	\$933.70	\$999.08	\$1,073.76	\$1,545.00	\$1,653.15	\$1,776.75	\$1,591.35	\$1,702.74	\$1,830.05
Choreography	\$1,149.68	\$1,230.15	\$1,322.13	\$1,648.00	\$1,763.36	\$1,895.20	\$1,697.44	\$1,816.26	\$1,952.06
Assistant Director	\$285.81	\$305.81	\$328.68						
Musical (Grades 5 & 6)									
Director	\$1,194.82	\$1,278.47	\$1,374.07	\$1,230.67	\$1,316.82	\$1,415.27	\$1,267.59	\$1,356.32	\$1,457.73
Script Writer	\$597.41	\$639.22	\$687.02	\$615.33	\$658.40	\$707.63	\$633.79	\$678.16	\$728.86
Music Director	\$597.41	\$639.22	\$687.02	\$615.33	\$658.40	\$707.63	\$633.79	\$678.16	\$728.86
Technical Director	\$597.41	\$639.22	\$687.02	\$615.33	\$658.40	\$707.63	\$633.79	\$678.16	\$728.86
Tier 1 Clubs									
General Club	\$1,359.19	\$1,454.32	\$1,563.06	\$1,399.96	\$1,497.96	\$1,609.95	\$1,441.96	\$1,542.90	\$1,658.25
Youth in Government	\$1,359.19	\$1,454.32	\$1,563.06	\$1,399.96	\$1,497.96	\$1,609.95	\$1,441.96	\$1,542.90	\$1,658.25
History Day	\$1,359.19	\$1,454.32	\$1,563.06	\$1,399.96	\$1,497.96	\$1,609.95	\$1,441.96	\$1,542.90	\$1,658.25
Lego League	\$1,359.19	\$1,454.32	\$1,563.06	\$1,399.96	\$1,497.96	\$1,609.95	\$1,441.96	\$1,542.90	\$1,658.25
Tier 2 Clubs									
General Club	\$958.28	\$1,025.36	\$1,102.02	\$987.02	\$1,056.11	\$1,135.07	\$1,016.63	\$1,087.79	\$1,169.12
Math Team	\$822.49	\$880.06	\$945.87	\$847.17	\$906.47	\$974.25	\$872.59	\$933.67	\$1,003.48
Tier 3 Clubs									
General Club	\$409.95	\$438.65	\$471.44	\$422.24	\$451.80	\$485.58	\$434.91	\$465.35	\$500.15
Homeroom Activities Coordinator									
	\$1,647.56	\$1,762.90	\$1,894.71	\$1,696.99	\$1,815.78	\$1,951.54	\$1,747.90	\$1,870.25	\$2,010.09
Intramural Coordinator									
	\$2,057.53	\$2,201.54	\$2,366.15	\$2,119.26	\$2,267.61	\$2,437.15	\$2,182.84	\$2,335.64	\$2,510.27
Student Advisory Board									
	\$2,530.85	\$2,708.00	\$2,910.46	\$2,606.77	\$2,789.24	\$2,997.79	\$2,684.97	\$2,872.92	\$3,087.72
Yearbook									
Assistant, Extracurricular	\$1,660.49	\$1,776.74	\$1,909.58	\$1,710.30	\$1,830.02	\$1,966.85	\$1,761.61	\$1,884.92	\$2,025.85
Assistant, Co-curricular	\$830.25	\$888.36	\$954.78	\$855.16	\$915.02	\$983.43	\$880.81	\$942.47	\$1,012.93

Schedule C
ELEMENTARY
Extra Curricular/Co-Curricular Salaries

	2022-23	Starting the 5th year	Starting the 10th year	2023-24	Starting the 5th year	Starting the 10th year	2024-25	Starting the 5th year	Starting the 10th year
Music									
Director (per event)	\$123.87	\$132.87	\$143.00	\$127.58	\$136.51	\$146.72	\$131.41	\$140.61	\$151.12
Concert Supervisor (per hour)	\$25.90	\$27.71	\$29.79	\$26.68	\$28.55	\$30.68	\$27.48	\$29.40	\$31.60
Tier 1 Clubs									
General Club	\$1,792.84	\$1,918.34	\$2,061.77	\$1,846.63	\$1,975.89	\$2,123.62	\$1,902.03	\$2,035.17	\$2,187.33
Tier 2 Clubs									
General Club	\$958.28	\$1,025.36	\$1,102.02	\$987.02	\$1,056.11	\$1,135.07	\$1,016.63	\$1,087.79	\$1,169.12
Tier 3 Clubs									
General Club	\$409.95	\$438.65	\$471.43	\$422.24	\$451.80	\$485.58	\$434.91	\$465.35	\$500.15

Schedule C
DISTRICT
Hourly Rates/Position Stipends

	2022-23	2023-24	2024-25
Contract Extension	Prorata	Prorata	Prorata
Special Education Due Process			
Special education teacher will be allowed to timesheet up to 2 hours per month to meet the Due Process Requirements. Due Process work may be completed on or off site, maintaining appropriate professional standards and data privacy. Additional time may be granted with approval from the Director of Special Education or designee.	Prorata	Prorata	Prorata
Lunchroom Supervision			
Due consideration will be given to seniority, traveling teachers, and part-time employees. Prorated for additional time only. Compensation for lunchroom duty only applies if the teacher gives up his/her own (prep) time.	Prorata	Prorata	Prorata
Curriculum Writing/Extended Time			
<i>Step on Salary Schedule</i>	<i>Rate per hour</i>	<i>Rate per hour</i>	<i>Rate per hour</i>
Zero (0) through Nine (9) years	\$29.52		
Ten plus (10+) years	\$35.49		
Miscellaneous Time			
Teachers will be paid the following rate for the performance of duties or tasks outside of regular contract hours. Payment for hours is subject to prior supervisor approval. Examples include but are not limited to: interviews (if requested by administrator), IEP meetings, after school events, extra conference time, Kindergarten Round-Up, targeted services, curriculum writing, extended day/credit recovery, homebound assignments, pre-approved planning and project work over the summer, etc.		\$37.50	\$37.50
New Teacher Workshop (per day)	\$179.22	\$184.60	\$190.14
Building Leadership Stipend	\$2,148.79	\$2,213.25	\$2,279.65
Building Leadership teams are expected to work with administration on key building leadership initiatives, including but not limited to student achievement goals, the International Baccalaureate program, and other building level initiatives. Minimal expectations for meetings will be three per month. It is the District's right to determine the number positions needed on an annual basis. Total positions by site are listed below: HS - up to 14 MS - up to 15 ALC - up to 4 Elementary buildings - 9 at each elementary school FCC - up to 1			
Home-Bound Instructor/Hourly Substitute Rate/Out-of-District Rate	\$31.78	\$31.78	\$31.78
Mileage	IRS Rate	IRS Rate	IRS Rate
Athletic Event Workers (MS/JV/HS Events) Scorer, Timer, Announcer, Ticket Sales, Crowd Supervisor, Field Supervisor			
Single Game	\$36.20	\$37.28	\$38.40
Double Header	\$59.75	\$61.54	\$63.39
Football Varsity	\$59.75	\$61.54	\$63.39
Intramural	\$36.20	\$37.28	\$38.40
Site Manager All set up/take down/communication			
Single Game	\$60.34	\$62.15	\$64.01
Double Header	\$84.47	\$87.00	\$89.61
Triple Header	\$108.61	\$111.87	\$115.23
Football	\$84.47	\$87.00	\$89.61
Alternative Learning Center Target Services Employees who substitute will be paid at the hourly rate. For ALC Classroom Teacher, Lead Teacher or Coordinator that work on an hourly basis, the rate will be based on their placement step of the salary schedule. Hours worked outside of the individual's contract with District 14 will be paid at this rate:			
Steps 0-5	\$27.55		
Steps 6-10	\$32.34		
Steps 10+	\$35.94		
PBIS Team Lead 7 HS, 7 MS, 7 RLS, 7 Hayes (per year)		\$772.50	\$795.68
Link Crew Leader 2 HS (per year)		\$772.50	\$795.67

MEMORANDUM OF AGREEMENT

WHEREAS, the Fridley Education Association ("Union") and Independent School District No. 14 ("School District") are parties to the Teachers' Collective Bargaining Agreement ("Collective Bargaining Agreement"); and

WHEREAS, the Union and the School District wish to acknowledge the additional workload of teachers when the class size exceeds the district target maximum class size limits at the Elementary Schools, Middle School and High School, hereafter referred to as a Class Size Overload;

WHEREAS, the Union and the District wish to pilot a fair and equitable compensation solution which recognizes this additional work;

NOW, THEREFORE, the Union and the School District agree as follows:

1. A teacher whose schedule contains a section that exceeds the class sizes referred to in the table below will be compensated at the additional hours indicated in the table for that semester. Such compensation will be at the teacher's current prorated hourly rate of pay. Class size information will be collected on October 15th and March 15th.

2. The ratios indicated in the table below do not apply to band, choir, or orchestra classes.

<i>Grade Level</i>	<i>District Target Maximum Class Size</i>	<i>Additional Hours Per Semester for Class Sizes over Maximum</i>
<i>Pre-Kindergarten</i>	20 students	NA*
<i>Kindergarten</i>	24 Students	8
<i>1st & 2nd Grade</i>	25 Students	8
<i>3rd & 4th Grade</i>	28 Students	8
<i>5th Grade</i>	25 Students	8
<i>6th Grade</i>	34 Students	2 hours per section
<i>7th & 8th Grade</i>	34 Students	1 hour per section
<i>9th - 12th Grade</i>	35 Students	1 hour per section

*Must comply with state of MN class size settings.

3. This Memorandum of Agreement is effective July 1, 2024, and shall expire on June 30, 2025. It shall have no force or effect thereafter, unless so agreed, in writing by the Union and the School District.

4. This MOA does not constitute a past practice, nor does it establish a precedent.

Signed this day: 12/18/23

FEA Representatives:

Phil By - President
[Signature] LEAD NEGOTIATOR

School Board Representatives:

[Signature]

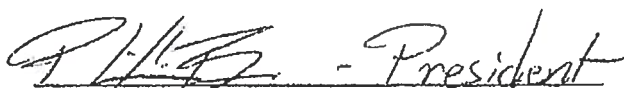
MEMORANDUM OF AGREEMENT

WHEREAS, the Fridley Education Association ("Union") and Independent School District No. 14 ("School District") are parties to the Teachers' Collective Bargaining Agreement ("Collective Bargaining Agreement"); and

WHEREAS, the Union and the School District wish to collaboratively review and consider options and programs regarding New Teacher Mentorship that mutually benefit the members of the FEA and the District, with that collaboration in a manner defined under the terms and conditions set forth in this Memorandum of Agreement ("MOA").

NOW, THEREFORE, the Union and the School District agree as follows:

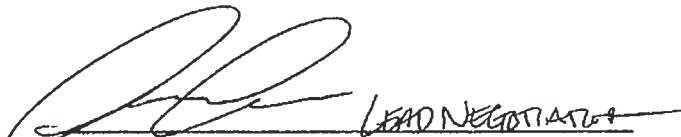
- 1. FEA negotiating team (or designee) will meet with District representatives to review and bring forth ideas around the establishment of a Teacher Mentorship Program.
 - a. The objective is to collaboratively bring forward a recommendation to the School Board after exploring options that mutually benefit the members of the FEA and the School District.
 - b. The goal is to apply for the Teacher Mentorship and Retention of Effective Teachers Grant Program. The team will work toward having program parameters defined and ready in time for the *Intent to Submit* deadline of September 1 and the application deadline of September 22nd.
- 2. Beginning in January 2024, the FEA negotiating team and District representatives will meet at least once a month for a minimum of 1 hour. Meetings may occur more frequently and/or for a longer duration based on mutual agreement between the FEA negotiating team and District team members.
- 3. This Memorandum of Agreement is effective upon execution by the parties and shall expire on August 31, 2024. It shall have no force or effect thereafter, unless so agreed, in writing by the Union and the School District.
- 4. This MOA does not constitute a past practice, nor does it establish a precedent.

 - President

FEA Representative

12/18/23

Date

 LEAD NEGOTIATOR

FEA Representative

12/18/23

Date



School Board

2023-12-19

Date

MEMORANDUM OF AGREEMENT

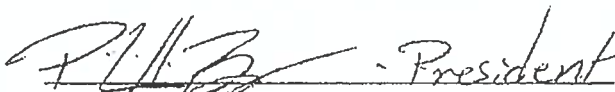
Schedule C

WHEREAS, the Fridley Education Association ("Union") and Independent School District No. 14 ("School District") are parties to the Teachers' Collective Bargaining Agreement ("Collective Bargaining Agreement"); and

WHEREAS, the Union and the School District wish to collaboratively review and consider alternatives to Schedule C that mutually benefit the members of the FEA and the District, with that collaboration in a manner defined under the terms and conditions set forth in this Memorandum of Agreement ("MOA").

NOW, THEREFORE, the Union and the School District agree as follows:

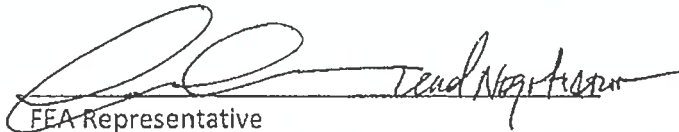
1. FEA negotiating team will meet with District representatives to review the current Schedule C
 - a. The objective is to collaboratively bring forward a recommendation to the School Board after exploring alternative schedules that mutually benefit the members of the FEA and the School District.
 - b. The goal is to have recommendations by the end of the 2023-2024 school year for implementation July 1, 2024.
2. Beginning in January 2024, the FEA negotiating team and District representatives will meet at least once a month for a minimum of 1 hour. Meetings may occur more frequently and/or for a longer duration based on mutual agreement between the FEA negotiating team and District team members.
3. This Memorandum of Agreement is effective upon execution by the parties and shall expire on June 30, 2024. It shall have no force or effect thereafter, unless so agreed, in writing by the Union and the School District.
4. This MOA does not constitute a past practice, nor does it establish a precedent.



FEA Representative

12/18/23

Date



FEA Representative

12/18/23

Date



School Board

2023-12-19

Date

MEMORANDUM OF AGREEMENT

Remote Work

WHEREAS, the Fridley Education Association ("Union") and Independent School District No. 14 ("School District") are parties to the Teachers' Collective Bargaining Agreement ("Collective Bargaining Agreement"); and

WHEREAS, Teaching staff have expressed interest in remote work alternatives on "grading and planning days";

WHEREAS, the School District recognizes the potential benefit this accommodation under certain conditions and;

WHEREAS, the school district is willing to study the effect of this accommodation during the 2023-2024 school year,

NOW, THEREFORE, the School District and union agree as follows:

1. The School District extends the option for remote work on grading and planning days during the remainder of the 2023-2024 school year;
2. The employee agrees to honor the district expectations for remote work;
3. This MOU does not constitute a past practice, nor does it establish a precedent.

FOR:
INDEPENDENT SCHOOL DISTRICT
NO. 14, Fridley

FOR:
FRIDLEY EDUCATION ASSOCIATION

by _____
Director of Human Resources

by FLB
FEA Representative

Date _____

Date: 12/18/23

Letter of Agreement
Between
Fridley Education Association and
Fridley School District #14

This letter of agreement is in regards to employee medical for the 2024-2025 school year only, and applies to full time employees in Fridley School District #14 who are both employed by the school district and qualify for full medical insurance.

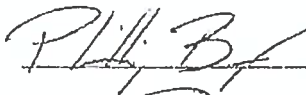
Married employees who qualify for full medical coverage have the option to change their selected plan from a combined employee plus one and single coverage, or from a combined family and single coverage, or from separate single coverage, to family or employee plus one coverage at the same level. In doing so, the husband and wife shall be "held harmless" in their own premium expenses by switching. In other words, the combined husband and wife contributions for family (at the same (level) coverage shall not exceed the previous employee premium expenses for separate policies as outlined above, if the plan design choice is the same. (In other words, this applies if one moves from two policies of the same to a single family policy of the same.)

Because multiple medical insurance plans exist, with employees choosing various options, and to ensure employees will not incur additional premium costs, "held harmless" shall be defined as follows: the married couples who choose to convert their coverage at the same level shall have their premiums reduced by \$280.00 per month, or up to \$3,360.00 annually for medical coverage. Those already on a family plan (who have waived single coverage) shall have their out of pocket premium costs reduced by \$3,360.00 annually for medical insurance.

When each married employee is at the same medical plan level, and the couple converts to a family plan at that same medical level, they shall pay the same premium for family medical coverage that they paid with the two individual plans, minus \$3,360.00 annually for medical.

It is understood that employees may stay with their original plans at their respective rates. The option of switching to one family plan in lieu of separate plans is available to District #14 married couples for the 2024-2025 school year, and in no way is required or expected by the School District or Fridley Education Association. This agreement shall be for the 2024-2025 year only, and does not set precedence for future contract years. Employees who qualify and opt to take this option are responsible for ensuring necessary paperwork is filed with the Human Resource Department.

Fridley Education Association Representative



12/18/23
Date



12/18/23
Date

Fridley School Board



2023-12-19
Date

MEMORANDUM OF AGREEMENT

Between
Fridley Education Association (FEA)
and
Fridley School District No. 14

WHEREAS, the Fridley Education Association (FEA) is the exclusive representative of ("Union") in Independent School District No. 14, Fridley ("District"); and

WHEREAS, the parties are currently operating under the 2023-2024 Collective Bargaining Agreement ("CBA") which expires on June 30, 2024.

WHEREAS, the parties have an interest in creating a position(s) that would be titled: "Continuous or Building Substitute Teacher." Individuals serving as Continuous/Building Substitute teacher will be assigned on a daily basis, based on the needs of the District. The objective of creating such a position shall be aligned with the School District's mission, core values and strategic objectives.

NOW, THEREFORE, the School District and the Union agree as follows:

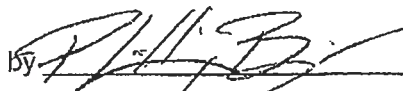
- A. The maximum number of duty days for individual(s) in this position will be student contact and staff development days.
- B. \$30/hour with a BA degree or \$40/hour with an MA degree shall apply as the hourly rate of pay for the 2023-2024 school-year.
- C. The Continuous/Building Substitute is eligible for the same fringe benefits as those teaching under a continuing contract, pro-rated for days worked in the year. This will exclude participation in QComp or ACP programs.
- D. The Continuous Substitute is a one-year, temporary position. A Continuous/Building Substitute will have an assignment for the school year. The maximum duration of the assignment will be three years.
- E. Individual(s) serving in this position must have a current teaching license.
- F. A Continuous/Building Substitute will be required to work the minimum contract day as defined in Article XI. Hours of service in the Teachers terms and conditions of employment.
- G. The parties agree that there shall be no requirement that an agreement be reached on any terms and conditions of employment related to any newly created position resulting from this MOU.

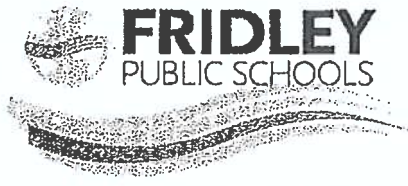
By Signing below, each party represents that it has read, understands, and agrees to be bound by the terms of this Memorandum of Agreement on this _____.

FOR:
INDEPENDENT SCHOOL DISTRICT
NO. 14, Fridley

FOR:
Fridley Education Association

by _____
S. Ike Isaacson, Director of HR

by  _____
Phillip Boyd, FEA President



A World-Class Community of Learners

FRIDLEY PUBLIC SCHOOLS
6000 West Moore Lake Drive | Fridley, MN 55432
Phone: 763-502-50 | Fax: 763-502-5050

EXTENSION AGREEMENT

This is a notice to extend the 2024-2025 teacher contract of _____ in accordance with Article VI, section 8 of the current teacher working agreement.

- a) _____ will serve on a teaching contract for 1.0 FTE during the 2024-2025 school year.
- b) This contract is hereby extended for .027 FTE to be served as follows: five (5) days or 40 hours effective August 1, 2024 through June 30, 2025.
- c) Payment for service in accordance with this contract extension will be at this teacher’s salary schedule rate on the current teacher’s salary schedule. Hours worked will be time sheeted and paid as earned. The teacher agrees to work with their administrator to agree on a schedule and obtain approval for the hours worked.
- d) It is further understood that the extension to this contract is for the 2024-2025 school year only and is not part of the teacher’s entitlement or continuing contract.

This agreement becomes effective upon signature of the parties as designated below.

Teacher: _____

Date: _____

FPS: _____
Director of Human Resources

Date: _____

