



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

*Nathan Vatter, P.E.
President
Stephen Edwards, P.E.
Vice President
Luke Dixon, P.E.
Secretary-Treasurer
Amy Burch, P.E.
Past President*

2020 TSITE Winter Business Meeting Minutes

February 12, 2020
University Center Ball Room
499 University Street
Memphis, TN 38152

Call Meeting to Order

Nathan called the meeting to order at 1:34.

Recognition of Past Presidents

Amy Burch
Greg Dotson
Brandon Baxter
Greg Judy
Jeff Hammond
Steve Allen

Vote to approve Winter Executive Board Meeting Minutes

Vote to approve Winter Executive Board Meeting Minutes: Steve Allen moved to approve; Amy Burch seconded. Motion Carried.

Officers Report

- President's Report (Nathan Vatter)

Nathan welcomed the group and thanked them for attending and thanked Stephen for putting together a great meeting.

- Vice-President's Report (Stephen Edwards)

Stephen thanked everyone for making the drive to Memphis. We owe a huge thank you to the University of Memphis for allowing us to use their space for free. Also thank you to the meeting presenters and Dr Ivey for helping to organize the presentation.

Discussion of future meeting dates and locations and SLS sponsorship.

Stephen will be reaching out to members for presentations at future meetings



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- Secretary-Treasurer Report (Luke Dixon)

Luke reported the meeting attendance break down:

52 Total Attendees

38 Members

9 students

3 speakers

2 walk ups

A few of the folks from the Nashville area were not able to make it due the wreck and road closure on I-40 this morning.

- TN Section Representative's Report (Steve Bryan & Zane Pannell)

Nathan reported: Section reps were not able to make it due to the I-40 closure this morning. The Southern district meeting will be a joint meeting with international this year. They are providing younger member sponsorships for southern district: 12 total scholarships (to be eligible must be 35 or younger, cannot be a member of the traffic bowl or have attended a southern district meeting before).

There will also be scholarships open to all members to help them attend as well. Details of these scholarships are still worked out.

- Section Administrator's Report (Brandon Baxter)

Brandon thanked our 2020 sponsors and mentioned there is still room for additional sponsors. One vendor has requested a booth at the summer meeting so far, we will probably have more.

Brandon disused the financial report and scholarship fund balance.

TSITE's IRS filing has been taken care of for 2020 and the Tennessee state report has been submitted.

We are working to update the operations manual to reflect these changes in duties of the secretary / treasurer and section administrator.

Committee Reports

- Audit (Kevin Cole)

Kevin was not present; Brandon will contact him for audit at a later date.

- Awards (Amy Burch)

The awards committee has met, they are working on getting nominations submitted to the southern district awards. The deadline for the submittal of award nominations and the section report is March 1st.

Two new awards will be given at the ITE Annual Meeting this year:

- The transportation achievement award
- Daniel B. Fambro student paper award



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For additional details, see the international awards program on ITE's website. We will also send out an email with the award details to the TSITE email list.

- Nominations (Amy Burch)

Ongoing, working prior to the summer meeting

- Scholarship (Amy Burch)

Ongoing, working prior to the summer meeting

- Career Development (Brian Haas)

Zane panel reported: TSITE is providing support to SLS, Student chapter reports and papers are due by the February 15th.

- Legislative (Michelle Nickerson)

No report, bills are just now coming in.

- Section Relations (Luke Dixon)

Luke thanked Nermine Nashed for pulling together the reports from each section:

Knoxville: Cindy Pionke:

Their quarterly luncheon was on November 7th at the City of Knoxville's Morris Avenue Public Works Facility.

Chattanooga: Ryan Stinton and Nirbesh Dhakal:

- On November 8th, they met at The Spot Restaurant. (10 members attended).
- They skipped the December meeting for the holidays.
- On January 10th, they met at The Taziki's Mediterranean Cafe. (13 members attended).
- They didn't decide yet on February meeting location.
- All meetings were without speakers.

Nashville: Kenneth Perkins:

Steve Bryan & Kenneth Perkins reported the TSITE Nashville area breakfast meeting was on Tuesday, December 10, he said this TSITE breakfast meeting is different from our typical meetings held at Shoney's because this one was being sponsored by Barge Design and held at their downtown office. They discussed the results of the recent TSITE Nashville area 2020 strategic planning meeting survey.

In a nutshell the discussion included the following two changes:

1. Flip the monthly breakfast/lunch rotation to now have six lunch meetings and five breakfast meetings.
2. One of the lunch meetings to be a joint meeting possibly with ASCE.

TSITE Lunch Sponsor Firm (about \$400):

- Barge Design



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- Kimley-Horn
- Gresham Smith
- KCI
- Neel-Schaffer
- Ragan Smith
- T2 Engineering
- Wavetronix
- WSP

TSITE Lunch Co-Sponsor Firm (about \$200):

- Burch Transportation

The Nashville Section held its first monthly lunch meeting on Jan. 17 @ Region 3 auditorium, with Guest Speaker was Brandon Baxter, Regan Smith.

Memphis: Greg Dotson / Peter Kaufmann:

Peter reported TSITE Memphis has been quiet in the last quarter of 2019 as a result of the MPO schedule. They will have their next meetup on Thu Feb 06 for lunch in advance of the MPO's Engineering Technical Committee meeting.

Tri-Cities: Jason Carder:

The Tri-Cities group has not met.

- Technical (Kenneth Perkins)

We will be hosting an ITE webinar soon, the webinar and host locations will be sent out to the TSITE email list.

The technical committee also submitted their project to the board for approval.

- Traffic Bowl (Greg Judy)

Please encourage students to attend the SLS, good opportunity for students to network with other students and future employers. The Southern District traffic bowl will be held at the Student Leadership Summit this year.

Meeting Schedule

Nathan discussed upcoming meeting dates:

2020 Winter:	February 12 - University of Memphis
2020 Student Leadership Summit:	February 28 – March 1: Georgia Tech University
2020 Spring:	May 19 - Franklin (Drury Inn)
2020 Summer:	July 22-24; Park Vista, Gatlinburg
2020 ITE/SDITE:	August 9-12; International / SDITE Joint Meeting New Orleans, LA
2020 Fall Meeting:	October 13 - Chattanooga



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Old Business

- Operations Manual – Bylaws amended, see new business for scholarship changes. Craig Hanchey has provided the board with updated bylaws from ITE, will be effective January 1, 2021.
 - 2020 SDITE Distracted Driving Service Project
Amy disused details of competition for students, we will be sending out the rules and other information. Idea to send positive message towards reducing distracted driving. Awards committee will award 1st and 2nd place winners based on guidelines. Both 1st and 2nd place winners will be able to attend the summer meeting for free. 1st place will receive a \$500 prize and 2nd place will receive a \$300 prize. Up to 4 people per team. March 1st to April 16th is the estimated timeline. Awards committee will announce winners before school is out to allow students to make plans to attend the summer meeting.

New Business

- TSITE providing Student Assistance for attendance to the 2020 Student Leadership Summit:
 - Stipends for ITE student chapters
 - Reimbursement for ITE student's registration

Student Leadership Summit: The TSITE board was notified that not many Tennessee students were registered due to financial constraints. To encourage attendance, the board decided to provide two stipends per student chapter at \$250 each. They are geared toward chapter officers, but others can attend if no chapter officers are able to attend. Any TSITE student that attends will get their \$65 registration fee reimbursed.

- New Section Goals for 2020:

STEM programs and supporting all areas of transportation

- TSITE March Madness Tournament Proposal: Proceeds to sponsor young members to attend SDITE meeting in New Orleans. Money that is raised will be used for ITE scholarships to send people to the international meeting in New Orleans.
- Student Scholarships Update – Nathan disused:
 - New Bill Hart Scholarship will be added to Operations Manual
 - The board voted to increase Funding Levels for other Scholarships, this will be included in changes to Operations Manual.
- Administrator Position now effective

- Call for 2020 Sponsorship

Sponsors that apply early will be recognized at every meeting

- Joint SDITE and ITE International Meeting in New Orleans, encourage participation and involvements of section and Board
- Board approved updating Website
- Board also considering updates to the TSITE Annual Reports and merging information with Section Reports and Newsletter to limit duplication.

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- SDITE Meeting to be in Tennessee in 2025 and the Missouri Valley Section of ITE, MOVITE has recommended a joint meeting in Memphis for this meeting. The SDITE meetings have been rotated throughout the State since 1963 and in this order Chattanooga, Memphis, Knoxville, and Nashville. Since it was last held in Nashville, Chattanooga is scheduled to be the next host city in 2025.

Chattanooga is due to be the next meeting location in Tennessee. TSITE members from the Memphis area expressed interest in having it in Memphis saying it would provide networking opportunities with other districts and networking.

- Other Items?

Discussion Items

Steve Allen would like to have traffic bowl competition held in Nashville every year instead of rotating across the state because we only provide \$200 for travel assistance to each team. It would make it easier for students from Memphis and Knoxville to attend.

Steve Allen also mentioned the dates for the scholarship golf tournaments have been set. Both will be held at Greystone golf club in Dickson TN.

- Harper memorial June 26th
- Bill Hart October 9th

Call to Adjourn

Nathan called the meeting to adjourn at 2:14 pm.