



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

*Nathan Vatter, P.E.*  
*President*  
*Stephen Edwards, P.E.*  
*Vice President*  
*Luke Dixon, P.E.*  
*Secretary-Treasurer*  
*Amy Burch, P.E.*  
*Past President*

***Tennessee Section of ITE***  
***2020 Spring Meeting Business Agenda***  
**Tuesday, May 19, 2020**  
**Virtual Meeting – Microsoft Teams**

***Call Meeting to Order***

***Recognition of Past Presidents***

***Vote to approve Winter Executive Board Meeting Minutes***

***Officers Report***

- President's Report (Nathan Vatter)
- Vice-President's Report (Stephen Edwards)
- Secretary-Treasurer Report (Luke Dixon)
- TN Section Representative's Report (Steve Bryan & Zane Pannell)
- Section Administrator's Report (Brandon Baxter)

***Committee Reports***

- Audit (Kevin Cole)
- Awards (Amy Burch)
- Nominations (Amy Burch)
- Scholarship (Amy Burch)
- Career Development (Brian Haas)
- Legislative (Michelle Nickerson)
- Section Relations (Luke Dixon)
- Technical (Kenneth Perkins)
- Traffic Bowl (Trey Todd)



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### **Meeting Schedule**

2020 Spring: May 19 - Virtual Meeting – Microsoft Teams  
2020 Summer: July 22-24; Park Vista, Gatlinburg  
2020 ITE/SDITE: August 9-12; International / SDITE Joint Meeting New Orleans, LA  
2020 Fall Meeting: October 13 - Chattanooga or Virtual Joint with HSOC

### **Old Business**

- 2020 SDITE Distracted Driving Service Project
- Board submitted recommendations to for Section Bylaws and Charter
  - Section 5.3 clarifying the responsibility of the Section related to Chapters and student chapters within the area
  - Section 6.2 language addressing how to handle a tie the Section Administrator will cast a vote to break the tie

### **New Business**

- Operations Manual Update once Section Bylaws and Charter are finalized
  - Student Scholarships Updates
    - Bill Hart Scholarship being added to Operations Manual
    - Increase Funding Levels for other Scholarships, this will be included in changes to Operations Manual
- UTC is pursuing a new student chapter and TSITE, UTC, and SDITE are coordinating efforts
- Ongoing Planning for Summer in Gatlinburg and considering options due to COVID-19
- Fall Meeting Updates: Opportunity / Request for Joint Virtual Meeting with the TN Highway Safety and Operations Conference if needed due to COVID-19
- Joint SDITE and ITE International Meeting in New Orleans, encourage participation and involvements of section and Board (Planning for physical meeting but if not allowed, preparing for virtual meeting)
- Website Updates
  - ITE International Calendar Link
  - Other
- SDITE Meeting to be in Tennessee in 2025 and the Missouri Valley Section of ITE, MOVITE has recommended a joint meeting in Memphis for this meeting. The SDITE meetings have been rotated throughout the State since 1963 and in this order Chattanooga, Memphis, Knoxville, and Nashville. Since it was last held in Nashville, Chattanooga is scheduled to be the next host city in 2025.
- Other Items?

### **Discussion Items**

### **Call to Adjourn**