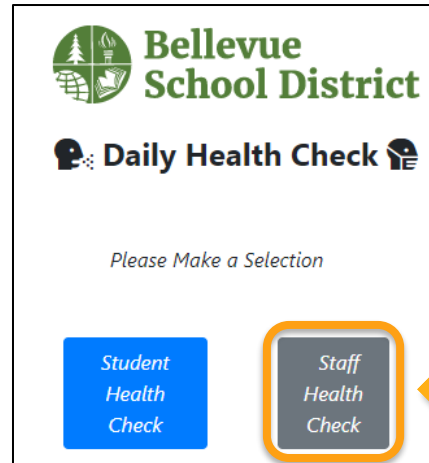


BSD HEALTH CHECK STAFF TIP SHEET - ENGLISH

All staff working at a Bellevue School District facility will be required to complete a daily health check. Our Health Check questionnaire asks our learning community to answer whether they have signs and symptoms of COVID-19, have tested positive for COVID-19, or have been in contact with someone who tested positive for COVID-19 in the past 14 days. It takes less than a minute to complete.

Login

- 1) Go to <https://healthcheck.bsd405.org/>
- 2) Click on the **Staff Health Check** button.
- 3) Login to Health Check, by entering your **username** and **employee ID**.
 - Username: this is your network login used to access your computer. Example: Jane Doe's email is doeja@bsd405.org and her username is doeja.
- 4) Check **I'm not a robot**.
- 5) Follow the picture verification steps if prompted.
- 6) Click the blue **Verify** button.



Confirm your location

- 7) If your regular work schedule requires you to work at multiple locations, click the checkbox for **I will be at an alternate/additional location(s) today**.
- 8) In the dropdown, select the locations you plan to work at that day.

BSD HEALTH CHECK STAFF TIP SHEET - ENGLISH

Review symptoms and questions

- 9) Review the list of symptoms and questions.
- 10) Check the **boxes** for any that apply.
- 11) If you none of the symptoms, exposure history and testing apply to you, check the **I have reviewed the symptoms and questions, and none apply today** checkbox

Symptoms

Please review the following list and check any that apply.

Check any symptoms you've had in the last 24 hours that are not caused by another condition.

☐ Cough

☐ Shortness of breath
or difficulty
breathing

☐ >A fever of 100.4 F
or 38 C or higher (or
sense of having a
fever)

☐ Headache

☐ A sore throat

☐ Chills

9-10

Respond here if none of the above applies to you today

☒ I have
reviewed the
symptoms and
questions and
none apply
today

11

You may report for work

Submit

- 12) Click the green **Submit** button to complete your daily health check.

Submit

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