

Customer Name: University of Central Florida Board of Trustees	Effective Date of Change Order: 3/15/2020
	Change Order / Amendment No.: 6

Project Name: Interim Support for PS-HRS Integration

Requester (for Customer): Dr. Elizabeth Klonoff

Title: Vice President for Research

Underlying Document Affected:

- Contractual Agreement for Invitation to Negotiate (ITN) # 1628JCSA Entitled: Office of Research and Commercialization Electronic Research Administration System
- Change Order #1: Change Management Adviser
- Change Order #2: Budget Process Redesign
- Change Order #3: Research Foundation Support
- Change Order #4: UCF Rising Support Extension
- Change Order #5: PeopleSoft Grant Management Shadow Support

Description of Change: Addition of Huron consultants to provide additional support for the integration between the Huron Research Suite and PeopleSoft Grants applications until the automated integration has stabilized and backlog of awards reduced. Resources will provide guidance and assistance in the following areas:

Function	Role	Resources	Total
Stabilization Leadership	<ul style="list-style-type: none"> • Partner with the UCF Associate Vice President of Research to stabilize backlog, triage working groups, and develop framework for ongoing training • Establish procedures and metrics to manage the workload across the post award functions (Award Management, Billing, and Financial Reporting & Management) • Identify areas to reduce cycle time and achieve service level expectations for award setup and modification • Support the recent reorganization by integrating team members, improving communication, and promoting a cohesive work environment • Identify improvements in overall customer service 	Director (9 weeks / 2 months)	\$59,064
Award Management Support	<ul style="list-style-type: none"> • Provide operational support in the Award Management group and reduce the established and known backlog for award setup and modification • Review and interpret award agreements • Enter and process data in Huron Grants and PeopleSoft Grants for award setup and modification • Provide customer service to Departments and PIs • Manage workload by tracking progress, meeting service level expectations, and communicating with management • Develop key metrics and establish KPIs for ongoing tracking and performance 	2 Associates (13 weeks / 3 months)	\$138,436
HRS Support	<ul style="list-style-type: none"> • Partner w/Graduate & Research IT (GRIT) to stabilize technical support model for recently implemented HRS solutions • Manage technical team during the stabilization of the automated integration w/PeopleSoft Grants, ensuring critical feedback from business owners is prioritized accordingly • Provide additional training to Graduate & Research IT (GRIT) on how to resolve complex business requests utilizing new system functionality 	1 Manager (6 weeks / 1.5 months)	\$27,500
Total Estimated Amount:			\$225,000

Huron will invoice on a monthly basis and send its invoices to Dr. Michael Johnson.

Description of Additional Resource Effort and Additional Estimated Fees	Estimated Additional Time (hours)	Rate (\$US/hr)	Estimated Additional Fee (\$US)
UCF Rising Change Order Extension			(\$225,000)
Change Order #6 Services			\$225,000

TOTAL ESTIMATE OF ADDITIONAL FEES:		\$0
Description of Additional Travel/Costs (as result of Change order): Professional services fees are inclusive of expenses		Estimated Additional Travel/Costs (exclusive of fees) \$0
APPROVED: By Customer (per authorized representative): Name: Title: Date:	APPROVED: By Huron Consulting Services LLC (per authorized representative): Name: Title: Date:	